

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC WAYS AND MEANS COMMITTEE MONDAY, DECEMBER 14, 2015

A. CALL TO ORDER

The December 14, 2015 meeting of the Ways and Means Committee of the City of Frontenac was called to order at 7:00 P.M.

B. ROLL CALL

The following Committee members were present:

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|---------------------------|----------------|
| ✓ Chairman Warren Winer | ✓ Mark Kiehl |
| ✓ Alderman John O'Connell | ✓ Jane Rubin |
| ✓ John Kennedy | ✓ Brian Warner |

Also in attendance were City Administrator Bob Shelton and Finance Officer Lea Ann Layden.

Administrative Clerk Shari Cooper noted that there was a quorum.

C. APPROVAL OF AGENDA:

Chairman Winer requested approval of the December 14, 2015 Agenda.

MOTION: Mr. Kiehl motioned and Mr. Kennedy seconded approval of the agenda. All voting members present voted in the affirmative. **MOTION PASSED.**

D. APPROVAL OF MINUTES:

Chairman Winer requested approval of the October 20 and November 18, 2015 Regular Meeting Minutes.

MOTION: Mr. Kennedy motioned and Mr. Kiehl seconded to approve the minutes. All voting members present voted in the affirmative. **MOTION PASSED.**

E. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS):

No comments were made at this time.

F. COMMENTS BY COMMITTEE MEMBERS:

No comments were made at this time.

G. CHAIRMAN'S COMMENTS:

No comments were made at this time.

H. REVIEW OF FINANCIAL REPORTS:

November, 2015:

Mrs. Layden reviewed the financial reports, stating that the revenues were down for the month compared to monthly budget by \$95,324 or 20.9%. Year to date revenues are down by \$9,497 or 0.4%.

Mrs. Layden stated that monthly operational expenses are down by 4.0% or \$20,216 compared to monthly budget and down by 0.3% or \$8,657 compared to year to date budget.

I. OLD BUSINESS:

✦ Sales Tax Trends (November Report for September sales):

Mrs. Layden reported that sales tax received in November (reflecting September sales) is up, but the two largest companies did not report. Based on the previous year's receipts, that should add an estimated \$40,000 next month.

Mrs. Rubin inquired about the Pilots not paid as of yet. Mr. Shelton stated that they are required to pay by Ordinance. The businesses must do the calculations and he has no reason for concern.

Mrs. Rubin asked if there were any other discussions of parcels to help sales tax. Mr. Shelton stated no.

✦ Redevelopment/Moratorium Updates:

Mr. Shelton stated that currently we are in the slow part of the process. Planning and Zoning is reviewing existing studies and reports and are not requesting any additional studies. There is nothing further to report at the moment.

J. NEW BUSINESS:

✦ April 2016 Ballot Issues:

Mr. Shelton stated that we will be having an open meeting on March 8th and he will present a draft newsletter article with the ballot language regarding both taxes at the February meeting. He also stated that we will start to present this in the weekly email in March. Mr. Kennedy asked the staff to send the committee the actual ballot language.

✦ City Newsletter:

Mr. Shelton stated that the staff will also draft an article presenting financial information for the newsletter for the 1st of the year.

J. SCHEDULE DATES FOR NEXT MEETINGS:

Tuesday, January 12, 2016 - 7:00 PM

K. ADJOURNMENT

Chairman Winer requested approval for adjournment of the December 14, 2015 meeting.

MOTION: Mr. Kiehl motioned and Mrs. Rubin seconded that the meeting be adjourned. All voting members present voted in the affirmative. **MOTION PASSED.**

Meeting adjourned 7:45 P.M.