CITY OF
FRONTENAC
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**MINUTES OF THE
CITY OF FRONTENAC
WAYS AND MEANS COMMITTEE
TUESDAY, APRIL 12, 2016**

A. CALL TO ORDER

The April 12, 2016 meeting of the Ways and Means Committee of the City of Frontenac was called to order at 7:04 P.M.

B. ROLL CALL

The following Committee members were present:

- ✓ Chairman Warren Winer
- ✓ Alderman John O'Connell
- ✓ Mark Kiehl

- ✓ Jane Rubin
- ✓ Brian Warner

Also in attendance were City Administrator Bob Shelton and Finance Officer Lea Ann Layden.

Administrative Clerk Shari Cooper noted that there was a quorum.

C. APPROVAL OF AGENDA:

Mr. Shelton requested to amend the agenda to add a discussion of the auditor's report on accrued absences compensation.

Chairman Winer requested approval of the April 12, 2016 Agenda as amended.

MOTION: Mr. Kiehl motioned and Alderman O'Connell seconded approval of the agenda. All voting members present voted in the affirmative. **MOTION PASSED.**

D. APPROVAL OF MINUTES:

Chairman Winer requested approval of the March 8, 2016 Regular Meeting Minutes.

MOTION: Mrs. Rubin motioned and Alderman O'Connell seconded to approve the minutes. All voting members present voted in the affirmative. **MOTION PASSED.**

E. **PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS):**

No comments were made at this time.

F. **COMMENTS BY COMMITTEE MEMBERS:**

No comments were made at this time.

G. **CHAIRMAN'S COMMENTS:**

No comments were made at this time.

H. **REVIEW OF FINANCIAL REPORTS:**

March, 2016:

Mrs. Layden reviewed the financial reports, stating that the revenues were up for the month compared to monthly budget by $27,435 or 3.7%. Year to date revenues are up by $23,326 or 0.4% compared to the year to date budget.

Mrs. Layden stated that monthly operational expenses are up by 1.3% or $6,336 compared to monthly budget and down by 1.3% or $68,672 compared to year to date budget.

Mrs. Layden stated that monthly net income is up by 13.1% or $32,598 compared to monthly budget and up 75.6% or $103,823 compared to year to date budget.

J. **OLD BUSINESS:**

⚜ Ballot Issue Results

Mr. Shelton reported that Proposition A – Use Tax passed by 57.7% and Proposition B – Out of State Auto Sales Tax passed by 81%.

Mrs. Rubin asked for a brief explanation on why our legal expenses were high and what was revolving in the litigation. Mr. Shelton stated that the Board of Aldermen joined the suit against St. Louis County Police Standards. We have one employee matter. The Pulte case has been dismissed without prejudice for the time being but costs have been incurred.

I. **NEW BUSINESS:**

♣ Draft Budget Presentation:

Mr. Shelton stated the Ways and Means will review the budget again on May 10th. That budget will be delivered to the Board on May 17th per ordinance. A budget workshop will be held May 24th with Ways and Means and the Board. The Board will hold a public hearing and consider adoption the same night.

Mrs. Layden stated the updated budget includes actual pension and health rates. Chairman Winer expressed that looking at a 2% across the board raise still keeps us very conservative. Mr. Kiehl stated he would still like to go through all the current year estimates that vary before the final budget looking at main differences between dental, liability court fines, etc.

Mr. Kiehl expressed that he would like to review the compensated absences and how the monies are set aside for this. There was discussion on how to allocate for compensated absences. It was determined Mrs. Layden would determine an average amount and if a known retirement was occurring it would be allocated and if not a footnote in the long range reserve calculation with an annual estimate.

J. **SCHEDULE DATES FOR NEXT MEETINGS:**

Tuesday, May 10, 2016 - 7:00 PM
Joint budget workshop 5:30 May 24th

K. **ADJOURNMENT**

Chairman Winer requested approval for adjournment of the April 12, 2016 meeting.

MOTION: Alderman O'Connell motioned and Mr. Warner seconded that the meeting be adjourned. All voting members present voted in the affirmative. **MOTION PASSED.**

Meeting adjourned 8:25 P.M.