

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC JOINT BOARD OF ALDERPERSONS AND WAYS & MEANS COMMITTEE BUDGET REVIEW MEETING TUESDAY, MAY 21, 2024

The May 21, 2024, joint meeting of the Board of Alderpersons and Ways & Means Committee meeting was called to order at 5:02 p.m. with Mayor Kate Hatfield presiding.

The Alderpersons present were Pat Kilker, Meg Mannion, Jamie Griesedieck, Dan Millman, Tom O'Brien, and Scott Mullis (via video).

The Ways and Means Committee members present were: Tim Sant, Ken Marx, Tom Mug and Michael Hickey.

Also, in attendance were Police Chief, Mark Guttman; Fire Chief, Floyd Blake; Assistant Fire Chief Kevin Halloran; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett, and Administrative Clerk, Shari Cooper.

1. AGENDA ITEM:

Presentation of the budget for operations of the City of Frontenac, Missouri, for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Ms. Bennett gave an overview of the budget. Ms. Bennett reviewed the estimate revenues with the property tax being flat due to this being a no assessment year. She reported on the sales tax and use tax estimates being increased by a small percentage with new stores and added sales anticipated in the Plaza.

Ms. Bennett reviewed the expenditures which increased from \$7,841,000 to \$8,568,000 with most of the increase related to personnel increases shown in the general expense summary. Insurance increases are estimated to be 20% as a minimum. Work comp went up 5% as well. Ms. Bennett stated she will send the final insurance summary with all coverages to see prior years as a comparison when final rates are received. She also confirmed a COLA is estimated at 2% for this year.

Discussion was held in regards to the execution of the multi-year IT roadmap defined and recommended by World Wide Technology and it is listed as a planned expense with an unknown total in the new budget. Pending this for our new city administrator to define a final number.

Ms. Bennett added information in regards to capital improvement and that grant revenue

estimates are included. If grant revenue doesn't come through and doesn't get awarded for the fire department kitchen, the plan is to move forward with the project anyway. The S.M. Wilson 10- to 20-year facility plan is incorporated into this capital plan.

The stormwater fund has a 2% growth on sales tax which is shown. Grant funding remains significant in this fiscal year budget with ARPA funding and other large grants included. The Countryside project is the largest with Garibaldi and Tregaron anticipated to start with engineering. The budget includes the remainder of the projects.

The personnel funds are being increased by 12% medical and 6% dental in insurance. The pension has essentially no change. Workers' compensation insurance is expected to increase 10%. Additionally, three retirements are anticipated and one has been announced so far.

Ms. Bennett added that the net income is estimated at \$2.5, with a \$1.5 million deficit related to the new fire engine and other planned projects in process. The general fund will subsidize the capital fund and total fund balance, as shown in the handouts, is significantly higher than policy, which is very positive.

Chiefs Guttman and Blake gave a summary on the request for a drone for the City. They stated that this will be a joint project between the two departments which will include training for seven being one per shift. To accommodate the purchase, the Mayor stated we can do a budget amendment in June.

Mayor Hatfield asked for a motion to adjourn the public hearing.

MOTION: Alderperson Kilker made a motion and Alderperson Mannion made a second to the motion to adjourn the joint workshop budget meeting. All Aldermen present voted "Aye." The vote was unanimous. **MOTION PASSED.**

2. ADJOURNMENT: Meeting adjourned at 5:44 p.m.