

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSONS TUESDAY, MAY 21, 2024

The May 21, 2024 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:00 p.m. with Kate Hatfield, presiding.

The Alderpersons present were Pat Kilker, Meg Mannion, Scott Mullis (via video), Jamie Griesedieck, Tom O'Brien and Dan Millman.

Also, in attendance was City Attorney, Kevin O'Keefe; Chief of Police, Mark Guttman; Fire Chief, Floyd Blake; Assistant Fire Chief, Kevin Halloran; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett; Building Commissioner, David Fairgrieve and Administrative Clerk, Shari Cooper.

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Hatfield asked for a motion to approve tonight's amended agenda.

MOTION: Alderperson Kilker made a motion and Alderperson Mannion made a second to amend the agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. PUBLIC HEARING

1. An ordinance to consider a conditional use permit and site plan approval to remove existing tennis courts and construct new tennis courts at Villa Duchesne School at 801 S. Spoede Road.

Ed Griesedieck gave a brief description of the project that Villa Duchesne School would like to have approved. The courts will only be used during daylight hours, no court lighting or sound system on any of the courts. In line with all City and MSD standards and the City's master plan. There will be no weekend play. The season is limited to two or two and a half months out of the year. All of the neighbors have been met with.

2. Liquor License Hearing, Lorene Williams has filed an application for a liquor license for Flowerchild Holding Company, DBA Flower Child, 10336 Clayton Road, to operate a restaurant bar by the drink (including Sunday sales).

3. A proposed ordinance to place a six-month moratorium on the consideration of rezoning applications, redevelopment or change of use of properties located in the C-, Commercial and PD, Planned Development, zoning district in the City while the City reviews potential amendments to the Zoning Code consistent with the Comprehensive Plan.

Alderman Millman clarified that this means no plans for commercial development can be accepted while the moratorium is in place. It was also confirmed, that should the work to update the commercial zoning ordinances to align with the comprehensive land use plan be completed in less than six months, the moratorium can be lifted in less than six months as well.

4. Presentation of the budget of operation of the City of Frontenac, Missouri, for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Alderman O'Brien requested that the city legal counsel clarify that the Board met with Ways and Means Committee prior to this meeting.

Mr. O'Keefe stated that the Board of Alderman has already been briefed and reviewed the budget with the Ways and Means Committee prior to this meeting.

MOTION: Alderperson Millman made a motion and Alderperson O'Brien made a second to approve closing the public hearing.

C. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

No comments were made at this time.

D. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS

Mayor Hatfield thanked the following for their service to Frontenac.

Craig Smith.....27 years
Mathew Loveless20 years
Tim Duda.....17 years
Bryce Wehlermann3 years
David Fairgrieve1 year

Mayor Hatfield stated that in celebration of National Public Works Week, on behalf of the Board, I want to acknowledge the dedication of our Public Works staff.

The 2024 National Public Works Week theme is "Advancing Quality of Life for All." On behalf of the Board, I want to extend our gratitude to our public works team for their essential role in maintaining our municipal infrastructure, including roadways, bikeways, and walkways. Additionally, your efforts in promoting environmental quality, health, safety, and sustainability - particularly through the support of stormwater management plans and projects - are invaluable. Thank you for your continued hard work and commitment.

MOTION: Alderman Millman made a motion and seconded by Alderman Griesedieck for reappointments of the following to the Lind-Litz Community Improvement District (“Lind-Litz CID”).

- 1) Jill Duchinsky, Successor Director, term expires September 19, 2027
- 2) Chris Bertel, Successor Director, term expires, September 19, 2027
- 3) Michael Anthon, Successor Director, term expires September 19, 2027
- 4) Mark Schoene, Director, term expires September 19, 2025

MOTION PASSED. The motion passed unanimously after discussion about the term listed on Mark Schoene to be amended as expiring in 2027.

A request was made to approve Michael Hickey as Chair of Ways and Means Committee in view of the current Chair’s term being expired.

Alderman O’Brien asked if other changes were being requested on Ways and Means Committee. Clarified the request is for a motion to approve Michael Hickey as Chair of Ways and Means Committee as the current Chair’s term has expired.

Clarification was sought by Alderman Millman about the Treasurer. It is not required that the Chair also be the treasurer. A dual role was not discussed with Mr. Hickey.

MOTION: Alderperson Millman made a motion and Alderperson Griesedieck made a second to appoint Michael Hickey, Chairman of the Ways and Means Committee. All Alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

E. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

No comments were made by any alderpersons at this time.

F. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

1. Planning & Zoning Commission: January 27, 2024

MOTION: Alderperson O’Brien made a motion and Alderperson Millman made a second to table the minutes of the Planning and Zoning Commission until changes can be made. All Alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

2. Ways & Means Committee: April 24, 2024
3. Public Works Commission: None
4. Building Permit Report: April, 2024

Mayor Hatfield stated the above reports will stand as submitted.

G. CITY STAFF'S REPORT

1. City Clerk / Interim City Administrator – No Report
2. Finance Officer – No Report

H. CONSENT AGENDA

1. **Minutes** of April 16, 2024 regular meeting
2. **Warrant lists** - None
3. **Resolution No. 2024-564**: A Resolution authorizing the mayor of the City of Frontenac, Missouri, to accept a proposal from H3 Studio to complete the zoning code update.
4. **Resolution No. 2024-565**: A Resolution authorizing the mayor on behalf of the City of Frontenac, Missouri, to enter into an agreement with Show Me Weights to purchase fitness equipment for the use of city employees.
5. **Resolution No. 2024-566**: A resolution approving a supplemental agreement with Bartlett & West for design and construction inspection services on the Spode Road Bridge Replacement Project.
6. **Resolution No. 2024-567**: A resolution authorizing the City of Frontenac, Missouri, to enter into an agreement with US Digital Designs by Honeywell and Feather Shark to replace and install a fire department alerting system.
7. Revised Strategic Plan Board Reporting and Calendar.

MOTION: Alderperson Griesedieck made a motion and Alderperson Millman made a second to approve the consent agenda.

Mayor Hatfield asked Ms. Cooper for a roll call of the Board of Alderpersons.

ROLL CALL VOTE: Alderperson Kilker, "Aye"; Alderperson Mannion, "Aye"; Alderperson Mullis, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye" and Alderperson Millman, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

I. UNFINISHED BUSINESS: None

J. NEW BUSINESS:

1. **Liquor License Approval**: Lorene Williams, Flowerchild Holding Company, LLC, DBA Flower Child, 10336 Clayton Road.

MOTION: Alderperson O'Brien made a motion and Alderperson Millman made a second to approve the Liquor License for Flower Child. The vote was unanimous. **MOTION PASSED.**

1. **Bill No. 2024-2085:** An Ordinance establishing a conditional use permit for Villa Duchesne/Oak Hill School, located at 801 S. Spoede Road in the City of Frontenac, Missouri, to repeal ordinance 2020-1917 and enacting a new conditional use permit for the location and construction of tennis courts as shown on the approved site plan attached hereto.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2024-2085.

MOTION: Alderperson Millman made a motion and Alderperson Griesedieck made a second to the motion to approve a second reading of Bill No. 2024-2085. All alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

Mayor Hatfield asked Ms. Cooper for a second reading of Bill No. 2024-2085.

Bill No. 2024-2085: An Ordinance establishing a conditional use permit for Villa Duchesne/Oak Hill School, located at 801 S. Spoede Road in the City of Frontenac, Missouri, to repeal ordinance 2020-1917 and enacting a new conditional use permit for the location and construction of tennis courts as shown on the approved site plan attached hereto.

Mayor Hatfield asked for a motion to approve Bill No. 2024-2085.

MOTION: Alderperson Mannion made a motion and Alderperson Kilker made a second to approve Bill No. 2024-2085.

Mayor Hatfield asked Ms. Cooper for a roll call of the Board of Alderpersons.

ROLL CALL VOTE: Alderperson Mannion, "Aye"; Alderperson Mullis, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Millman, "Aye" and Alderperson Kilker, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

2. **Bill No. 2024-2086:** An Ordinance establishing a temporary moratorium on the consideration of rezoning applications, or proposals for the redevelopment or change of use of properties in the C-1 commercial and PD, planned development, zoning districts of the City of Frontenac, Missouri, pending the updating of the city's land use regulations pertaining to the aforesaid zoning districts.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2024-2086.

MOTION: Alderperson Mannion made a motion and Alderperson Millman made a second to the motion to approve a second reading of Bill No. 2024-2086. All alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

Mayor Hatfield asked Ms. Cooper for a second reading of Bill No. 2024-2086.

Bill No. 2024-2086: An Ordinance establishing a temporary moratorium on the consideration of rezoning applications, or proposals for the redevelopment or change of use of properties in the C-1 commercial and PD, planned development, zoning districts of the City of Frontenac, Missouri, pending the updating of the city’s land use regulations pertaining to the aforesaid zoning districts.

Mayor Hatfield asked for a motion to approve Bill No. 2024-2086.

MOTION: Alderperson Griesedieck made a motion and Alderperson Mannion made a second to approve Bill No. 2024-2086.

Mayor Hatfield asked Ms. Cooper for a roll call of the Board of Alderpersons.

ROLL CALL VOTE: Alderperson Mullis, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; Alderperson Kilker, “Aye” and Alderperson Mannion, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

3. **Bill No. 2024-2087:** An Ordinance approving and adopting a budget for the operation of the City of Frontenac, Missouri, for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2024-2087.

MOTION: Alderperson Griesedieck made a motion and Alderperson Kilker made a second to the motion to approve a second reading of Bill No. 2024-2087. All alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Mayor Hatfield asked Ms. Cooper for a second reading of Bill No. 2024-2087.

Bill No. 2024-2087: An Ordinance approving and adopting a budget for the operation of the City of Frontenac, Missouri, for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

Mayor Hatfield asked for a motion to approve Bill No. 2024-2087.

MOTION: Alderperson Mannion made a motion and Alderperson Griesedieck made a second to approve Bill No. 2024-2087.

Mayor Hatfield asked Ms. Cooper for a roll call of the Board of Alderpersons.

ROLL CALL VOTE: Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; Alderperson Kilker, “Aye”; Alderperson Mannion, “Aye” and Alderperson Mullis, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

4. **Bill No. 2024-2088:** An Ordinance amending Article IV of Chapter 220 of the Frontenac City Code relating to firearms.

Mr. O’Keefe provided a brief review of the bill, including that these are tactical to address changes and what is permitted by state statutes. Provisions related to open and carry of firearms now include that one must have a conceal and carry permit, which is a revision to align what is in the state statutes.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2024-2088.

MOTION: Alderperson Griesedieck made a motion and Alderperson Mannion made a second to the motion to approve a second reading of Bill No. 2024-2088. All alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Mayor Hatfield asked Ms. Cooper for a second reading of Bill No. 2024-2088.

Bill No. 2024-2088: An Ordinance amending Article IV of Chapter 220 of the Frontenac City Code relating to firearms.

Mayor Hatfield asked for a motion to approve Bill No. 2024-2088.

MOTION: Alderperson Mannion made a motion and Alderperson Griesedieck made a second to approve Bill No. 2024-2088.

Mayor Hatfield asked Ms. Cooper for a roll call of the Board of Alderpersons.

ROLL CALL VOTE: Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; Alderperson Kilker, “Aye”; Alderperson Mannion, “Aye” Alderperson Mullis, “Aye” and Alderperson Griesedieck, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

K. ADJOURNMENT

MOTION: Alderperson Mannion made a motion and Alderperson Griesedieck made a second to the motion to adjourn the meeting. All alderpersons present voted “Aye”.

MOTION PASSED by a vote of 6-0.

The meeting was adjourned at 6:45 p.m.