



**MINUTES OF THE  
CITY OF FRONTENAC  
BOARD OF ALDERPERSONS  
APRIL 16, 2024**

The April 16, 2024 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:00 p.m. with Kate Hatfield, presiding.

The Alderpersons present were Dan Millman, Scott Mullis, Meg Mannion, Pat Kilker, Jamie Griesedieck, and Tom O'Brien.

Also, in attendance was City Administrator, Scott Schaefer; City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Chief of Police Mark Guttman; Police Captain, Craig Picha; Fire Chief, Floyd Blake; Assistant Fire Chief, Kevin Halloran; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett; and Building Commissioner, David Fairgrieve.

The Pledge of Allegiance was stated.

**A. MOTION TO APPROVE AGENDA**

Mayor Hatfield asked for a motion to approve tonight's agenda.

**MOTION:** Alderperson Kilker made a motion and Alderperson Mannion made a second to approve tonight's agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

**B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)**

- Receipt of Certified Election Results – April 2, 2024
- Oath of Office for Newly Elected Officials

Ms. Ross read the election results from the April 2, 2024 election, certified by the St. Louis County Election Board on April 12, 2024. Ms. Ross swore in Alderperson Patrick Kilker, Alderperson Jamie Griesedieck, and Alderperson Dan Millman.

**C. ROLL CALL**

Alderpersons, Scott Mullis, Meg Mannion, Pat Kilker, Jamie Griesedieck, Tom O'Brien, and Dan Millman.

Fire Chief Floyd Blake presented two employee promotions due to Captain McClain's impending retirement on July 1.

Lt. Rob Judd was hired in 2010 as a firefighter paramedic and promoted to lieutenant in 2013. He was selected by Chief Blake to be the next Captain. His wife Jenny, pinned him with his new badge.

Private Chad Fallert was hired in 2012 as a firefighter paramedic and he is the current Local 2665 Union Shop Steward. There was a process with five candidates, which dwindled down to two. After testing procedures, Private Fallert scored the highest and was promoted to the position of Lieutenant. Chad's daughter Pressley pinned him with his badge.

There is a vacancy in the department and a candidate was hired and has accepted the position. The new employee will start on May 4.

#### **D. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS**

Mayor Hatfield advised of the following employee anniversaries:

Corporal Todd Nothdurft, 28 years  
Mike Murray, 24 years  
Lieutenant James Brooks, 14 years  
Private Chris Buchmeier, 14 years  
Private Brannan Austin, 12 years  
Finance Officer Lea Ann Bennett, 9 years  
Gab Baez, 8 years  
Ryan Wilson, 5 years  
John Brooks, 4 years

Mayor Hatfield stated she wanted to thank Byron Crump for serving as chairperson of the Public Works Commission. She stated she wanted to appoint Peter Newton to serve as chairperson.

Mayor Hatfield stated Warren Winer retired from the Ways & Means Committee after serving since 2005, and many years as chairperson.

Mayor Hatfield appointed Michael Hickey of Terrace Gardens to serve on the Ways & Means Committee. Mr. Hickey has a very impressive resume.

**MOTION:** Alderperson Mannion motioned and Alderperson Mullis made a second to the motion to appoint Michael Hickey to the Ways & Means Committee. All Alderpersons presented voted "Aye". Motion passes by a vote of 6-0.

**E. COMMENTS BY BOARD OF ALDERPERSON MEMBERS**

No comments were made by any alderpersons at this time.

**F. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES**

1. Planning & Zoning Commission: None
2. Ways & Means Committee: March 27, 2024
3. Public Works Commission: April 10, 2024
4. Building Permit Report: March 2024

Mayor Hatfield stated the above reports will stand as submitted.

**G. CITY STAFF'S REPORT**

1. City Clerk

Ms. Ross advised of two upcoming conferences sponsored by the Missouri Municipal League.

2. Finance Officer

Ms. Bennett stated revenues are up by 1.4% or \$120,500 dollars, and expenses are down by 2% or \$144,427. Sales tax is 1.7% below last year but 4% above budget.

3. City Administrator Report

- Update on Zoning Codes and H3 Studio

Mr. Schaefer stated he received an email from H3 Studio and wanted direction on where we are going. He stated in the last ten months they have been working on zoning amendments to reflect the vision of the comp plan. He stated they have hit a crossroad and nearly have exhausted the budget. There is budget remaining to complete the text amendments for Le Chateau, but not enough to complete German Boulevard and Plaza Frontenac. He would suggest the city dig into the text amendments for Le Chateau and hold off on German Blvd and Plaza Frontenac.

Mayor Hatfield stated she believes H3 had two recommendations, to complete the zoning amendments for Le Chateau and to move forward with the other two area and complete them all at the same time. She stated she believed H3 suggested completing them all at one time. There was discussion among the board. The suggestion was to get a summary document of the proposed zoning of Le Chateau, and to share them with the Board of Alderpersons, Planning & Zoning Commission, some trustees and neighborhoods who abut Le Chateau, i.e., Frontenac Woods and Huntleigh Downs.

## H. CONSENT AGENDA:

1. Minutes – March 19, 2024, regular meeting
2. Warrant lists for March 1 – March 31, 2024
3. **Resolution No. 2024-561**: A resolution designating the Public Works Director as the authorized city representative for ARPA Grant Applications pertaining to the Countryside Stormwater Project
4. **Resolution No. 2024-562**: A resolution authorizing purchase of a replacement vehicle for the building department
5. **Resolution No. 2024-563**: A resolution authorizing a task order with Gers Henson Construction for Stormwater Improvements along Gold Dust Avenue

**MOTION:** Alderperson Griesedieck made a motion and Alderperson Kilker made a second to approve the consent agenda.

**ROLL CALL VOTE:** Alderperson Mannion, “Aye”; Alderperson Kilker, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; and Alderperson Mullis, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

## I. UNFINISHED BUSINESS:

There was no unfinished business.

## J. NEW BUSINESS:

1. **Bill No. 2024-2082**: An ordinance authorizing a three-year agreement with the West County EMS and Fire Protection District to provide training to fire department personnel

Chief Blake stated West County is an ISO facility, which will conduct the majority of the fire department’s training. He said there is a slight increase over a three-year period. This allows for 18 hours of training annually, for each shift employee.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2024-2082.

**MOTION:** Alderperson Mullis made a motion and Alderperson Mannion made a second to the motion to approve a second reading of Bill No. 2024-2082. All alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

**Bill No. 2024-2082**: An ordinance authorizing a three-year agreement with the West County EMS and Fire Protection District to provide training to fire department personnel

Mayor Hatfield asked for a motion to approve Bill No. 2024-2082.

**MOTION:** Alderperson Mannion made a motion to approve Bill No. 2024-2082 and Alderperson Mullis made a second for approval.

Mayor Hatfield asked Ms. Ross for a roll call of the Board of Alderpersons.

**ROLL CALL VOTE:** Alderperson Kilker, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; Alderperson Mullis, “Aye”; Alderperson Mannion, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

2. **Bill No. 2024-2083:** An ordinance of the City of Frontenac, Missouri appointing the City Clerk as Interim City Administrator and establishing a salary associated therewith

Mr. Schaefer stated he will depart on April 30, and this ordinance will appoint Ms. Leesa Ross, city clerk as interim city administrator, and establishes pay during the period she serves.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2024-2083.

**MOTION:** Alderperson Kilker made a motion and Alderperson Millman made a second to the motion to approve a second reading of Bill No. 2024-2083. All alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

**Bill No. 2024-2083:** An ordinance of the City of Frontenac, Missouri appointing the City Clerk as Interim City Administrator and establishing a salary associated therewith

Mayor Hatfield asked for a motion to approve Bill No. 2024-2083.

**MOTION:** Alderperson Mannion made a motion to approve Bill No. 2024-2083 and Alderperson Millman made a second for approval.

Mayor Hatfield asked Ms. Ross for a roll call of the Board of Alderpersons.

**ROLL CALL VOTE:** Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; and Alderperson Mullis, “Aye”; Alderperson Mannion, “Aye”; and Alderperson Mullis, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

3. **General Discussion:** Concealed Carry Legislation

There was discussion of whether the City of Frontenac wanted to enact changes to the city’s conceal and carry ordinances. Mr. O’Keefe and Chief Guttman gave opinions on the request and how our ordinance reads. It was decided to have Mr. O’Keefe review the city’s ordinance to make sure it is in line with the state statute and will prepare legislation if needed.

## **PUBLIC FORUM COMMENTS:**

Mr. Bob Bauer 880 Princess Avenue had questions regarding the repairs on Gold Dust and asked would this be a short-term or long-term solution.

Mr. Wappelhorst stated this is a short-term solution. He stated the city met with the resident property owners, the quarry owners, and the Lochmueller Group. The Lochmueller Group conducted a study and came up with a plan to stabilize the creek and add a curb, which would allow the water to run off the roadway. Mr. Michael Boltzman of Gold Dust asked what the conversation with the owners of the quarry was, and he stated the street is still cracking. He asked what are the future conversations and time frame? Mr. Wappelhorst stated the engineering took three years, and this is a team effort. He asked them to allow time to stabilize the area, and then have everyone come up with a plan together. Mr. Wappelhorst stated they will fix the issue by stabilizing the road with stone and boulders. Ms. DeDe Jacobs, asked where the curb will be, on Gold Dust. Mr. Wappelhorst stated it will run the length of Gold Dust and the repairs should not take a long time to complete.

## **K. EXECUTIVE SESSION FOR R.S. MO 610.021 (3) PERSONNEL (9) NEGOTIATIONS WITH EMPLOYEE GROUPS**

Mayor Hatfield asked for a motion to go into executive session for purposes of R.S.MO 610.021 (3) personnel (9) negotiations with employee groups.

**MOTION:** Alderperson Griesedieck made a motion and Alderperson Mullis made a second to the motion to go into executive session.

**ROLL CALL VOTE:** Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Millman, "Aye"; Alderperson Mullis, "Aye"; Alderperson Mannion, "Aye"; and Alderperson Kilker, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

Executive Session began at 6:56 p.m.

The meeting reconvened at 7:50 p.m.

## **L. NEW BUSINESS (Continued):**

4. **Bill No. 2024-2084:** An ordinance of the City of Frontenac, Missouri establishing new base salaries for certain city employees

Mayor Hatfield asked for a vote to remove this bill from the agenda.

**MOTION:** Alderperson Mullis made a motion to remove Bill No. 2024-2084 from the agenda and Alderperson Millman made a second to the motion. All Alderpersons present voted "Aye", except Alderperson O'Brien, who voted "Nay". **MOTION PASSED by a vote of 5-1.**

## **M. ADJOURNMENT**

**MOTION**: Alderperson Mannion made a motion to adjourn the meeting, and Alderperson Griesedieck made a second to the motion. All alderpersons present voted “Aye”. Motion passed by a vote of 6-0.

The meeting was adjourned at 7:55 p.m.