

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSONS JUNE 20, 2023

The June 20, 2023 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:02 p.m. with Kate Hatfield, presiding. The Alderpersons present were Pat Kilker, Meg Mannion, Jamie Griesedieck, Scott Mullis, and Tom O'Brien. Alderperson Millman was absent.

Also, in attendance was City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Police Chief, Mark Guttman; Fire Chief, Floyd Blake; Assistant Fire Chief, Kevin Halloran; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett; and Building Commissioner, David Fairgrieve.

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Hatfield stated she would like to remove Bill No, 2023-2064 from the agenda. She advised the personnel handbook is being updated to include the personal day awarded to all employees in January, the updates to the CBA agreement passed in January, and an update to the city's drug policy. She stated this item will be brought back for consideration in July.

Mayor Hatfield asked for a motion to amend the agenda.

MOTION: Alderperson Kilker made a motion and Alderperson Mullis made a second to amend the meeting agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

MOTION: Alderperson O'Brien made a motion and Alderperson Mannion made a second to approve the amended meeting agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

No comments were made at this time.

C. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS

Mayor Hatfield congratulated Captain Craig Picha on 29 years of service to the city.

D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

No comments were made at this time.

E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

1. Planning & Zoning Commission: None
2. Ways & Means Committee: None
3. Public Works Commission: May2023
4. Building Permit Report: May 2023

Mayor Hatfield stated the above reports will stand as submitted.

F. CITY STAFF'S REPORT

1. City Clerk / City Administrator Report

Ms. Ross gave an update of the vacancies in the newer residential developments in Frontenac. She gave an update on liquor licenses which are to be approved later on the agenda. Regarding the EV Charging Stations, a meeting has been set with representatives from Ameren Missouri, with hopes of possibly moving the charging station from the rear of the municipal complex building to the front, where it will be better utilized.

2. Finance Officer

Ms. Bennett gave no report at this time. She thanked the city for the beautiful peace lily sent after her father's passing. She also said she appreciated all the emails, calls and text messages sent to her.

3. Strategic Plan Updates

- Police Department

Chief Guttman stated they are in the middle of a three-year accreditation process, which runs from 2022-2024. He said they had another success citizen police academy. He said their clearance rate is 86% for violent crimes and is 39% for property crimes. Call response times were also provided.

- Fire Department Update

Chief Blake stated the fire department is focusing on officer development and succession planning, which will be a six-month program. The department ordered the new fire pumper which will be delivered in 660 days. The department ordered a new pickup truck and will receive a grant for half the cost, which is an approximate \$20,000 grant. A grant was also obtained for the new heart monitor for the backup fire truck. The mayor asked if AED and CPR training be offered at the fall festival. Call response times were also provided.

- IT Strategic Plan Update

Mayor Hatfield advised a meeting for the IT strategic plan has been set on June 26 with World Wide Technology and she hopes to have an update at the July meeting.

G. CONSENT AGENDA:

1. Minutes – May 30, 2023, Joint Workshop Meeting and Regular Board of Alderpersons Meeting
2. Warrant lists for May 1 – May 31, 2023
3. **Resolution No. 2023-529:** A resolution authorizing the purchase of one heart monitor for the Frontenac Fire Department.
4. **Resolution No. 2023-530:** A resolution authorizing the City of Frontenac, to utilize funds obtained from Missouri American Water Company, and approve the bid to conduct pressure paving on the streets of North West End Park.
5. **Resolution No. 2023-531:** A resolution authorizing the City of Frontenac, to purchase firearms for the Frontenac Police Department.
6. **Resolution No. 2023-532:** A resolution authorizing the mayor to enter into an agreement to provide health, dental and vision insurance benefits for employees of the City of Frontenac, Missouri.
7. **Resolution No. 2023-533:** A resolution authorizing the mayor to enter into an agreement to provide property, public official liability, and commercial insurance policies for the City of Frontenac, Missouri.
8. **Liquor License Renewals July 1, 2023 – June 30, 2024**
 1. Lorene Williams, c/o Bravo Brio Restaurants LLC dba Brio Tuscan Grille, 1601 S. Lindbergh Blvd.
 2. Jonathon Fogarty, c/o The Shack, 731 S. Lindbergh Blvd.
 3. John Manzella, c/o LTF Club Operations Company, Inc., dba LifeTime Athletic, 2051 S. Lindbergh Blvd.
 4. Cecily Hoffius, c/o Foodworks, Inc., dba Ces & Judy's Catering, 10440 German Blvd.
 5. Lorene Williams, c/o Canyon Café, 1701 S. Lindbergh #2
 6. Terry Ward, c/o Frontenac Racquet Club Refreshment Corp, dba Frontenac Racquet Club, 10455 German Blvd.
 7. Renee Bogdanos, c/o Kreis' Restaurant, 535 S. Lindbergh Blvd.
 8. Troy Imler, c/o BrickTop's, 10342 Clayton Road
 9. Michael Del Pietro, c/o MMMMMMDP LLC, dba Sugos Spaghetteria-Via Vino, 10419-10427 Clayton Road
 10. Michael Hurley, c/o Uncle Julio's Mexican from Scratch, 2011 S. Lindbergh Blvd., (paid
 11. Frank Dyer, c/o Royal Flush Grilling, Inc., dba Grassi's, 10450 German Blvd.
 12. Matthew A. Jacober, c/o Hilton St. Louis Frontenac Hotel, 1335 S. Lindbergh Blvd.
 13. Stephen Mitchell, c/o Cinema Beverage Holding Company, dba Plaza Frontenac Lounge, 1701 S. Lindbergh

14. Murray Linden, c/o The Neiman Marcus Group, dba Neiman Marcus, 100 Plaza Frontenac
15. Ian Rockwell, c/o OSI/Flemings, LLC dba Flemings Prime Steakhouse & Wine Bar, 1855 S. Lindbergh Blvd.
16. Joshua Keck, 801 Local, 2021 S. Lindbergh Blvd.

Ms. Ross stated there were a change to the numbers of Resolution 2023-532. The increase for medical insurance is \$639,332.00, and the increase for dental insurance is \$47,783.00. Ms. Bennett stated this is due to the different coverage levels, including employee, employee/spouse, employee children, and employee family coverage.

MOTION: Alderperson O'Brien made a motion and Alderperson Mannion made a second to approve the consent agenda.

ROLL CALL VOTE: Alderperson Mannion, "Aye"; Alderperson Kilker, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Mullis, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

H. UNFINISHED BUSINESS

There was no unfinished business.

I. NEW BUSINESS:

1. **Bill No. 2023-2065:** An ordinance approving Scott A. Schaefer as City Administrator for the City of Frontenac, Missouri, and providing for compensation for services in such capacity.

Mayor Hatfield asked was there any discussion.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2023-2065.

MOTION: Alderperson O'Brien made a motion and Alderperson Kilker made a second to the motion to approve a second reading of Bill No. 2023-2065. All alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

Mayor Hatfield asked Ms. Ross for a second reading of Bill No. 2023-2065.

Bill No. 2023-2065: An ordinance approving Scott A. Schaefer as City Administrator for the City of Frontenac, Missouri, and providing for compensation for services in such capacity.

Mayor Hatfield asked for a motion to approve Bill No. 2023-2065.

MOTION: Alderperson Kilker made a motion to approve Bill No. 2023-2065 and Alderperson Mannion made a second for approval.

Mayor Hatfield asked Ms. Ross for a roll call of the Board of Alderpersons.

ROLL CALL VOTE: Alderperson Kilker, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Mullis, “Aye”; and Alderperson Mannion, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

**J. EXECUTIVE SESSION FOR R.S. MO 610.021 (3) PERSONNEL AND MEETING A MEETING
ADJOURNMENT**

Mayor Hatfield asked for a motion to adjourn the meeting.

MOTION: Alderperson Griesedieck made a motion and Alderperson O’Brien made a second to the motion to go into executive session for purposes of R.S. MO 610.021 (3) personnel and to adjourn the meeting.

ROLL CALL VOTE: Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Mullis, “Aye”; Alderperson Mannion, “Aye”; and Alderperson Kilker, “Aye”. All alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

The meeting was adjourned at 6:20 p.m.