

CITY OF FRONTENAC



Minutes

PUBLIC WORKS COMMISSION
WEDNESDAY, DECEMBER 9, 2020
TELECONFERENCE / 5:30 P.M.
MINUTES

A. CALL TO ORDER

The December 9, 2020 meeting for the Public Works Commission of the City of Frontenac was called to order at 5:30 pm.

B. ROLL CALL

The following Commission members were present:

- Chairman Pat Kilker
- Jeff Christofferson
- Rich Corey
- Bryon Crump
- Peter Newton

Ms. Cooper noted there was a quorum.

Also, in attendance were Mayor Kate Hatfield, City Administrator, Jaysen Christensen, Public Works Director, Jeff Wappelhorst and Administrative Assistant, Shari Cooper.

C. VOTE TO APPROVE AGENDA

Chairman Kilker requested approval of the December 9, 2020 agenda.

MOTION: Mr. Newton motioned, and Mr. Crump seconded approval of the agenda. All voting members present voted in the affirmative. **MOTION PASSED.**

D. VOTE TO APPROVE MINUTES:

Chairman Kilker requested approval of the October and November, 2020 minutes.

MOTION: Mr. Newton motioned, and Mr. Crump seconded approval of the October and November 2020 minutes. All voting members present voted in the affirmative. **MOTION PASSED.**

E. PUBLIC FORUM

No comments were made at this time.

F. MAYOR'S ADDRESS:

No comments were made at this time.

G. OLD BUSINESS:

1) Project Updates:

- a. Steeplechase Clayton Road Project: Mr. Wappelhorst stated that construction is completed.
- b. Timber Trail: Mr. Wappelhorst stated that the first go around with homeowners has started. He stated that three owners have signed agreements.
- c. Countryside Stormwater Project: Mr. Wappelhorst stated we have met with the homeowners and discussed the project process. We are getting close to conceptual designs. Into this coming Spring we will then start meetings.
- d. Gold Dust / Chapel Oaks Project: Mr. Wappelhorst stated that Mr. Madalon and he have met with the contractor, XL Contracting, for a pre-construction meeting to review the plans and spec book contract. They are now starting the process of surveying in the project, obtaining permits with MSD and prepping for ordering the materials for the project. It's just a paperwork trail right now. Looking at maybe some type of work before Christmas.

H. NEW BUSINESS:

Mr. Crump stated that the wall on Spoede near Clayton looks good. Mr. Christensen said that they did a wonderful job and just last week completed the project.

I. ANNOUNCEMENT OF NEXT MEETING:

Wednesday, January 13, 2020, 5:30 pm

J. ADJOURNMENT

Chairman Kilker asked for a motion to adjourn the meeting.

MOTION: Mr. Newton motioned, and Mr. Crump seconded the meeting be adjourned. All voting members present voted in the affirmative. **MOTION PASSED.**

The meeting adjourned at 5:44 pm.