

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON JULY 19, 2022

The July 19, 2022 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:00 p.m. with Kate Hatfield, presiding. The Alderpersons present were Dan Kemper, Pat Kilker (video), Nalini Mahadevan, Jamie Griesedieck (video), and Tom O'Brien. Alderperson Millman and Alderperson Mahadevan were absent. The meeting was held virtually for guests.

Also, in attendance was City Administrator, Jaysen Christensen; City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Police Chief, Mark Guttman; Fire Chief, Floyd Blake; Assistant Fire Chief, Kevin Halloran; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett; and Building Commissioner, Jared Reid.

A. MOTION TO APPROVE AGENDA

Alderperson O'Brien stated he would like to amend the meeting agenda to discussion a six-month moratorium on zoning for all zoning districts.

MOTION: Alderperson Kemper made a motion and Alderperson Kilker seconded to approve the amended meeting agenda. All Alderpersons presented voted "Aye". The vote was unanimous.
MOTION PASSED.

The Pledge of Allegiance was stated.

B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

No comments were made at this time.

C. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS

Mayor Hatfield congratulated Police Lieutenant Brian Wolf on 30 years of service to the City.

D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

There were no comments at this time.

E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

1. Planning & Zoning Commission: None
2. Ways & Means Committee: None
3. Public Works Commission: None
4. Building Permit Report: June 2022

Mayor Hatfield stated the above reports will stand as submitted.

F. CITY STAFF'S REPORT

1. City Clerk

Ms. Ross advised of the upcoming primary election on Tuesday, August 2. Ms. Ross also stated the city normally cancels the August meeting, and suggested a date change for the September meeting to Wednesday, September 28.

MOTION: Alderperson Kemper made a motion and Alderperson O'Brien seconded to cancel the August Board of Alderpersons meeting and to change the September meeting date to Wednesday, September 28. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED**.

2. Finance Officer

- June 2022 Financial Report

Ms. Bennett stated the Ways & Means Committee did not meet this month. She said for the June financials, cash is up year to date by \$3.5 million, and expenses are down \$765,000. She stated these numbers will change.

3. City Administrator

- Comp Plan Update

Mr. Christensen reiterated the cancellation of the August meeting. He said there could be a need for a special meeting, if the salaries are finalized. He stated he met with CBIZ today, and most of the updates have been made a few more need to be complete. He said they are close, and he hopes they are able to share the numbers by the end of the week, with additional meetings with Mayor Hatfield, Mr. Sant, and Alderperson Millman.

Mr. Christensen stated a public hearing for the comp plan is set for September 19, 6:00 p.m., and he said the city is actively advertising the date.

G. CONSENT AGENDA:

1. Minutes – June 29, 2022
2. Warrant lists for June 1 – June 30, 2022
3. **Resolution No. 2022-492** A resolution authorizing the mayor to enter into a service agreement with Warren Poll to provide a survey to the City of Frontenac residents.
4. **Resolution No. 2022-493**: A resolution authorizing the mayor on behalf of the City of Frontenac, Missouri, to enter into an agreement with ClearGov, Inc. for budget and financial transparency services.
5. **Resolution No. 2022-494**: A resolution authorizing the mayor, on behalf of the City of Frontenac, Missouri, to enter into an agreement with Flock Safety ALPR Cameras.

Mayor Hatfield asked for a motion to approve the consent agenda.

Aldersperson O'Brien asked Chief Guttman if he knew where the cameras would be placed. Chief Guttman stated he would be meeting with the company soon, to determine the specific locations.

MOTION: Aldersperson O'Brien made a motion and Aldersperson Kemper seconded the approval of the consent agenda.

ROLL CALL VOTE: Aldersperson Kilker, "Aye"; Aldersperson Griesedieck, "Aye"; Aldersperson O'Brien, "Aye"; and Aldersperson Kemper, "Aye". All Alderspersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

H. UNFINISHED BUSINESS

There was no unfinished business.

I. NEW BUSINESS:

1. **Bill No. 2022-2033**: An ordinance authorizing the mayor to execute an agreement on behalf of the City of Frontenac, Missouri to provide police services, fire protection services, and emergency medical services to the City of Crystal Lake Park, Missouri.

Mr. Christensen stated this is renewal of the contract to provide police, fire protection and emergency medical services to the City of Crystal Lake Park. He said there is an annual 3% increase each year.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2022-2033.

MOTION: Alderperson Kemper made a motion and Alderperson Kilker seconded the approval of the second reading of Bill No. 2022-2033. All alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Bill No. 2022-2033: An ordinance authorizing the mayor to execute an agreement on behalf of the City of Frontenac, Missouri to provide police services, fire protection services, and emergency medical services to the City of Crystal Lake Park, Missouri.

Mayor Hatfield asked Ms. Ross to call the roll.

MOTION: Alderperson Kilker made a motion and Alderperson Kemper seconded the approval of Bill No. 2022-2033.

ROLL CALL VOTE: Alderperson Griesedieck, “Aye”; Alderperson Kilker, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Kemper, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

Bill No. 2022-2033 became Ordinance No. 2022-1984.

2. **Bill No. 2022-2034:** An ordinance to readopt Chapter 125 of the Code of Ordinances of the city of Frontenac, Missouri regarding conflicts of interest.

Mr. O’Keefe stated this is the ordinance that is passed annually regarding the city’s conflict of interest ordinance. He said there is a requirement that, this should be passed bi-annually, but we do so every year.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2022-2034.

MOTION: Alderperson Kemper made a motion and Alderperson O’Brien made a second for a second reading of Bill No. 2022-2034. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Bill No. 2022-2034: An ordinance to readopt Chapter 125 of the Code of Ordinances of the City of Frontenac, Missouri regarding conflicts of interest.

MOTION: Alderperson Kilker made a motion and Alderperson Kemper seconded the approval of Bill No. 2022-2034.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Kemper, “Aye”; Alderperson Kilker, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Griesedieck, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

Bill No. 2022-2034 became Ordinance No. 2022-1985.

3. Discussion of the city applying for an Ameren Missouri Electric Vehicle (EV) Charging Incentive Program Grant.

Fire Department Private Heard stated he has been in discussion with Charge Point, for an EV charging station. He said they will assist with the application and reimbursement from Ameren Missouri. He gathered the information and forwarded it to Chief Blake and Mr. Christensen. The cost of the station was discussed. Mr. Christensen stated he has been in talks with Brookfeild, who hopes to add charging stations soon. There are also two stations recently added at the Schnucks Store at Clayton and Lindbergh. Mr. O'Keefe stated the City of Brentwood recently installed some at their Rec Center, within the last 9-10 months, and suggested the city contact them.

4. Moratorium on zoning in all the city districts.

Aldersperson O'Brien stated the city hopes to complete their comp plan within the next six months, and he stated there currently are no new developments planned in the city, and he would like to place a six-month moratorium on zoning. Mr. Christensen stated he has been contacted about a parcel on Lindbergh between Conway and Lylewood, which may seek to be rezoned. Mr. O'Keefe stated this issue would need to go through the proper process, first go to the Planning & Zoning Commission, have a hearing advertised, and a public hearing held, and then action by the Board. Due to the schedule adopted earlier in the meeting, the earliest this could occur would be late September.

MOTION: A motion was made by Aldersperson O'Brien and seconded by Aldersperson Kemper to refer a request for a moratorium on rezoning to the Planning & Zoning Commission. All Alderspersons present voted "Aye. Motion was unanimous. **MOTION PASSED.**

J. EXECUTIVE SESSION FOR R.S. MO 610.021 (1) LEGAL (3) PERSONNEL (12) CONTRACT NEGOTIATIONS AND ADJOURNMENT

Mayor Hatfield asked for a motion to adjourn the meeting and go into executive session for purposes of RSMO 610.021 (1) Legal (3) Personnel (12) Contract Negotiations.

MOTION: Aldersperson O'Brien made a motion and Aldersperson Kemper seconded adjourn the meeting and go into executive session for purposes of RSMO 610.021 (1) Legal (3) Personnel (12) Contract Negotiations.

ROLL CALL VOTE: Aldersperson Kemper, "Aye"; Aldersperson Griesedieck, "Aye"; Aldersperson O'Brien, "Aye"; and Aldersperson Kilker, "Aye". Motion was unanimous. **MOTION PASSED by a vote of 4-0.**

The meeting was adjourned at 6:31 p.m.