

**FRONTENAC
ARCHITECTURAL REVIEW BOARD
MINUTES
January 28, 2021**

CALL TO ORDER: Chairman Tom Erman called the meeting to order at 7:33 AM.

ROLL CALL:

- **Present:**
 - **Virginia Eckhoff**
 - **Tom Erman**
 - **Kris Anderson**
- **Absent:**
 - **None**

Others present:

- **Joseph Iliff, Building Commissioner & Zoning Administrator**
- **Jon Jespersen, Building Inspector/Plan Reviewer**

AGENDA: Tom Erman moved to approve the agenda as prepared by staff. Motion was seconded by Kris Anderson and passed 3 votes in favor to 0 in opposition.

MINUTES: Tom Erman moved to approve the minutes of January 21, 2021 meeting. Motion was seconded by Kris Anderson and passed 3 votes in favor to 0 in opposition.

NEW BUSINESS

NONE

OLD BUSINESS

1. 30 Vouga Lane: Swimming Pool

Building Commissioner Joseph Iliff reported that the applicant has not yet provided the additional information the Board requested at the last meeting and they would like the item to be tabled to the next meeting.

ACTION:

- **Tom Erman moved to table the item as requested by the applicant.**
- **Motion to table was seconded by Virginia Eckhoff.**
- **Motion passed by vote of 3 in favor to 0 in opposition.**

2. 38 Countryside Lane: Swimming Pool

The Board reviewed the revised plans submitted by the applicant. Tom Erman asked for additional details about the color of the Versalock wall. Kris Anderson wanted additional information about the relationship of the height of the retaining walls around the pool and the location of landscaping along it.

ACTION:

- **Tom Erman moved to table the item to allow the applicant to provide additional information about the material, color, height, and landscaping along the retaining wall.**
- **Motion to table was seconded by Virginia Eckhoff.**
- **Motion passed by vote of 3 in favor to 0 in opposition.**

3. 4 Steeplechase Court: Proposed new single-family residence

The Board reviewed the revised plans submitted by the applicant. Architect Jim Bulejski described the changes made to the design. Steeplechase Trustee Geetha Sant shared that they have meeting scheduled next week with the property owner. Mark Sanders, attorney for the applicant, requested the ARB approve the item this week. Tom Erman shared that the ARB and trustee approvals are independent items. Kris Anderson shared some items he would like more information about. The applicant's landscaper requested approval of just the tree survey to allow tree removal work to be done while the other plans are still under review.

ACTION:

- **Tom Erman moved to table the item to allow the applicant to meet with the Steeplechase subdivision trustees and provide more information about trees, architectural enhancements, the exterior materials, and the pool and deck design.**
- **Motion to table was seconded by Kris Anderson.**

- **Motion passed by vote of 2 in favor to 0 in opposition and Virginia Eckhoff abstaining.**
- **At the request of the applicant, Tom Erman moved to approve the tree survey.**
- **Motion to approve the tree survey was seconded by Kris Anderson.**
- **Motion on tree survey passed by vote of 2 in favor to 0 in opposition and Virginia Eckhoff abstaining.**

REPORT FROM BUILDING COMMISSIONER

Commissioner Iliff shared that the 801 Grill has submitted plans for code review following their approvals from the Planning & Zoning Commission and City Council.

ANNOUNCEMENT

The next meeting will be February 4, 2021.

ADJOURN: Tom Erman moved to adjourn the meeting. The motion was seconded by Kris Anderson, and passed 3 votes in favor to 0 in opposition.