

**FRONTENAC
ARCHITECTURAL REVIEW BOARD
MINUTES
July 8, 2021**

CALL TO ORDER: Chairman Erman called the board into order at 8:30 AM.

ROLL CALL:

- **Present:**
 - Tom Erman
 - Kris Anderson
 - Dan Kemper
 - Virginia Eckhoff
- **Absent:**
 - None

Others present:

- Jon Jesperesen, Building Inspector & Plans Examiner
- Kate Hatfield, Mayor
- Shari Cooper, Administrative Assistant

AGENDA: Tom Erman moved to amend the agenda by placing Old Business first and rearranging the order of New Business. Motion was seconded by Dan Kemper and passed 4 votes in favor to 0 in opposition.

MINUTES: The minutes of the July 1, 2021 meetings were presented. Tom Erman moved to approve the minutes as presented. Motion was seconded by Dan Kemper passed 4 votes in favor to 0 in opposition.

OLD BUSINESS

1. 10450 Donoho Place: New Single-Family Residence

The Board reviewed the submitted plan set.

ACTION:

- Tom Erman moved to deny the plan as submitted but suggested to speak with Jamie Grisedieck and Nalini Mahadevan about conforming to West End Park homes.
- Dan Kemper seconded the motion to deny.

Motion passed by vote of 1 in favor to 3 in opposition.

NEW BUSINESS

1. 3 W. Geyer Ln: Swimming Pool

The Board reviewed the submitted plan set.

ACTION:

- **Tom Erman motioned to continue to allow the applicant to provide additional landscaping and tree preservation details.**
- **Virginia Eckhoff seconded the revision.**

Motion passed by vote of 4 in favor to 0 in opposition.

2. 16 Bridle Ln: Fence

The Board reviewed the submitted plan set.

ACTION:

- **Kris Anderson moved to approved the fence with contingencies of the retaining wall and landscape plan as submitted.**
- **Tom Erman seconded the motion to approve.**

Motion passed by vote of 4 in favor to 0 in opposition.

3. 24 Vouga Ln: Swimming Pool, Retaining Wall, Outdoor Kitchen, Fence & Pergola

The Board reviewed the submitted plan set.

ACTION:

- **Kris Anderson tabled the property to allow members to drive-by the property and receive a landscaping plan from the builder.**

4. 144 Frontenac Forest: Swimming Pool

The Board reviewed the submitted plan set.

ACTION:

- **Tom Erman requested to forward the list of acceptable plantings and requesting additional information from the builder to provide landscaping, screening and photos.**
- **Dan Kemper seconded the request stating he would like to see existing and proposed photos.**

Motion passed by vote of 4 in favor to 0 in opposition.

5. 2 Lynnbrook Rd: Exterior Improvements & Grading

The Board reviewed the submitted plan set.

ACTION:

- **Kris Anderson motioned to approve the plans contingent on the landscaping plan.**
- **Virginia Eckhoff seconded the revision.**

Motion passed by vote of 4 in favor to 0 in opposition.

6. 6 Frontenac Pl: Covered Patio / Porch

The Board reviewed the submitted plan set.

ACTION:

- **Tom Erman requested the applicant provide further details and samples of the existing and proposed landscaping with photos.**
- **Virginia Eckhoff seconded the request.**

Motion passed by vote of 4 in favor to 0 in opposition.

REPORT FROM BUILDING COMMISSIONER

No report was given.

ANNOUNCEMENT

The next meeting will be July 15, 2021.

ADJOURN: Tom Erman moved to adjourn the meeting at 10.02 AM. The motion was seconded by Dan Kemper, and passed 4 votes in favor to 0 in opposition.