

# CITY OF FRONTENAC



## ARCHITECTURAL REVIEW BOARD MINUTES

December 23, 2021

**CALL TO ORDER:** Chairman Erman called the board into order at 8:33 AM.

**ROLL CALL:**

- Present:
  - Tom Erman
  - Dan Kemper
  - Virginia Eckhoff
  - Kris Anderson

**Others present:**

- Jared Reid, Building Commissioner
- Jon Jespersen, Building Inspector & Plans Examiner
- Kate Hatfield, Mayor
- Shari Cooper, Administrative Assistant

**AGENDA:** Tom Erman moved to approve the amended agenda. Motion was seconded by Dan Kemper and passed 4 votes in favor to 0 in opposition.

**MINUTES:** The minutes of the December 2, 2021 meeting were presented. Tom Erman moved to approve the minutes as presented. Motion was seconded by Dan Kemper and passed 4 votes in favor to 0 in opposition.

**NEW BUSINESS**

1. 10408 Anzeiger Ave:

The Board reviewed the submitted plan set.

**ACTION:**

- Tom Erman moved to request the presence of Mr. Manlin and the landscaping plan for the property including more trees screening the hvac equipment.
- Virginia Eckhoff seconded the motion to approve.

Motion passed by vote of 4 in favor to 0 in opposition.

## Frontenac ARB December 23, 2021

### 2. 550 Twin Fawns:

The Board reviewed the submitted plan set.

#### ACTION:

- Kris Anderson moved to approve the plans as presented conditionally requiring all outdoor equipment to be four seasoned and a full landscape plan of the property.
- Virginia Eckhoff seconded the motion to approve.

Motion passed by vote of 4 in favor to 0 in opposition.

### 3. 925 Bluespring Ln.:

The Board reviewed the submitted plan set.

#### ACTION:

- Tom Erman moved to request additional information regarding the trees and shading.
- Virginia Eckhoff seconded the motion to approve.

Motion passed by vote of 4 in favor to 0 in opposition.

### 4. 572 Oak Valley Dr.:

The Board reviewed the submitted plan set.

#### ACTION:

- Tom Erman moved hold off any decisions until after the board has a site visit and a landscape plan is presented.
- Kris Anderson seconded the motion to approve.

Motion passed by vote of 4 in favor to 0 in opposition.

**ANNOUNCEMENT:** The next meeting will be December 30, 2021.

**ADJOURN:** Tom Erman moved to adjourn the meeting at 9:28 AM. The motion was seconded by Virginia Eckhoff and passed 4 votes in favor to 0 in opposition.