

# CITY OF FRONTENAC



## MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON NOVEMBER 16, 2021

The November 16, 2021 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:00 p.m. with Kate Hatfield, presiding. The Alderpersons present were Brian Warner (video); Dan Kemper; Nalini Mahadevan; Jamie Griesedieck; Tom O'Brien; and Dan Millman. All were in person except Alderperson Warner, and meeting was held virtually for guests.

Also, in attendance was City Administrator, Jaysen Christensen; City Clerk, Leesa Ross; City Attorney, Kevin O'Keefe; Police Chief, Mark Guttmann; Fire Chief, Marc Ulses; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett; and Building Commissioner, Jared Reid.

The Pledge of Allegiance was stated.

### **A. MOTION TO APPROVE AGENDA**

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded to approve the meeting agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

### **B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)**

No one made comments at this time.

### **C. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS**

Mayor Hatfield offered Congratulations to Ms. Bennett and The Ways & Means Committee for receiving the GFOA Award of Excellence. Mayor Hatfield mentioned the service anniversaries of Police Officer Dominic Fisher 5 years; Police Lieutenant Tim Barnett, 20 years; and Assistant Fire Chief Floyd Blake, 10 years of service. She also thanked the public works department for their efforts helping with the planting of 1,000 flower bulbs. A volunteer committee planted them in two hours on Saturday, November 6. Mayor Hatfield thanked all city volunteers including the Board of Alderpersons.

Mayor Hatfield stated she would like to appoint Amy Guirl to serve as a member of the Board of Adjustment. Ms. Guirl will replace Jeff Bensky who stepped down.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded the appointment of Amy Guirl to the Board of Adjustment. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

**D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS**

Aldersperson Kemper asked has there been an answer on the cemetery on Geyer Road. Mr. Christensen stated no.

Aldersperson Warner stated he will not seek reelection for Aldersperson Ward One.

**E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES**

- |    |   |                               |
|----|---|-------------------------------|
| 1. | Planning & Zoning Commission:                   | None                          |
| 2. | Ways & Means Committee:                         | July, August and October 2021 |
| 3. | Public Works Commission:                        | March 2021                    |
| 4. | Building Commissioner<br>& Zoning Administrator | October 2021                  |

Mayor Hatfield stated the above reports will stand as submitted.

**F. CITY STAFF'S REPORT**

1. City Clerk

Ms. Ross inquired about the date of the December 21 meeting, to see if we will have a quorum. Everyone stated they would be available and had no conflicts at this time.

Ms. Ross announced the city holiday party will be held on Thursday, December 23 at 12:00 p.m.

2. Finance Officer
  - October 2021 Financial Report

Ms. Bennett presented information on the October 2021 report and said year to date revenue is up 50% over budget due to sales tax and the receipt of \$356,000 ARPA funds. She said expenses are over budget by 2%.

3. City Administrator – Discussion and update on Geyer Road Projects.

Mr. Christensen stated the Barry Simon development of B'nai El, is going before the Planning & Zoning Commission in December. The development will be 11 single family homes. He also stated the comp plan update process is underway. The city is seeking community volunteers. There are 15 volunteers so far and additional business representatives are needed.

Mr. Christensen stated the generator fuel tank has a leak in the inner tank. They can't determine where and how bad the leak is. The generator will need to be pulled off and taken apart. It is 12 years old. The

preliminary estimate to complete the repair is \$72,000. He said the city may look into an insurance claim. Fabrick is recommending replacing the fuel tank sooner than later. The generator supplies power as a city hall back up and supplies fuel for the fire department. The generator is 12 years old and should have 15 plus years of life left.

Mr. Christensen stated last night there was a North West End Park meeting to present a draft petition for a community improvement district (CID). There was a lot of discussion and more discussion needs to take place, as there are a lot of opinions. There will be additional meetings with the residents. There are 141 residential properties, and the proposed roadwork could cost each resident \$1100 a year for 20 years to repair their streets. CID gives control to the residents.

**G. CONSENT AGENDA:**

1. Minutes – October 19, 2021
2. Warrant lists for October 1 – October 31, 2021
3. **Resolution No. 2021-472**: A resolution authorizing the mayor, on behalf of the City of Frontenac, Missouri to provide a holiday employees retention incentive program to all permanent employees of the city.

Mayor Hatfield asked for a motion to approve the consent agenda.

**MOTION**: Alderperson O'Brien made a motion and Alderperson Kemper seconded the approval of the consent agenda.

**ROLL CALL VOTE**: Alderperson Kemper, "Aye"; Alderperson Mahadevan, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Warner, "Aye"; Alderperson Griesedieck, "Aye"; and Alderperson Millman, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

**H. UNFINISHED BUSINESS**

There was no unfinished business.

**I. NEW BUSINESS:**

1. **Bill No. 2021-2007**: An ordinance authorizing a STP Urban Program Supplemental agreement with the Missouri Highways and Transportation Commission for improvements to Geyer Road, Federal Project No. STP-5503 (608).

Mr. Christensen stated this agreement is for the city to receive federal funds for phase III of the Geyer Road project. This also combines phases II & III into one project. By doing that, it will reduce construction cost and will be less inconvenient to residents, if both are done together.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-2007.

**MOTION:** Alderperson O'Brien made a motion and Alderperson Kemper made a second for a second reading of Bill No. 2021-2007. All Alderpersons present voted "Aye". The vote was unanimous.  
**MOTION PASSED.**

**Bill No. 2021-2007:** An ordinance authorizing a STP Urban Program Supplemental agreement with the Missouri Highways and Transportation Commission for improvements to Geyer Road, Federal Project No. STP-5503 (608).

Mayor Hatfield asked for a motion to approve Bill No. 2021-2007.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded approval of Bill No. 2021-2007.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Warner, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson Kemper, "Aye"; Alderperson O'Brien "Aye"; Alderperson Millman, "Aye"; and Alderperson Mahadevan, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

**Bill No. 2021-2007 became Ordinance No. 2021-1958.**

2. **Bill No. 2021-2008:** An ordinance amending Chapter 600 of the Municipal Code of Ordinances of the City of Frontenac, Missouri, relating to alcoholic beverages.

Mr. O'Keefe said this bill reflects changes to state law on hours of Sunday sales, and to add liquor by the drink, to go along with food to go purchases. Also, eligibility with other compliance orders.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-2008.

**MOTION:** Alderperson Kemper made a motion and Alderperson O'Brien seconded for a second reading of Bill No. 2021-2008. All Alderpersons present voted "Aye". The vote was unanimous.  
**MOTION PASSED.**

**Bill No. 2021-2008:** An ordinance amending Chapter 600 of the Municipal Code of Ordinances of the City of Frontenac, Missouri, relating to alcoholic beverages.

Mayor Hatfield asked for a motion to approve Bill No. 2021-2008.

**MOTION:** Alderperson O'Brien made a motion and Alderperson Kemper seconded approval of Bill No. 2021-2008.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Mahadevan, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson Kemper, "Aye"; Alderperson O'Brien "Aye"; Alderperson Millman, "Aye"; and Alderperson Warner, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

**Bill No. 2021-2008 became Ordinance No. 2021-1959.**

3. **Bill No. 2021-2009**: An ordinance amending Chapter 105 of the Code of Ordinances of the City of Frontenac, Missouri, pertaining to the division of the city into wards.

Mr. O’Keefe stated this bill deals with reapportionment of wards. This delay was due to a delay when the census numbers came out. This refers to one man one vote. Populations should be equal. Standard should be equal, for local governments, standard is the maximum deviation can not be 10% or greater. City staff made a suggestion, which will bring the population within the maximum deviation. Other changes are that the state changed the election law. Filing starts on December 7 and closes December 28. The election board is requesting redistricting by December 6, Discussion of the Board of Alderpersons occurred.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-2009.

**MOTION**: Alderperson Griesedieck made a motion and Alderperson Kemper seconded for a second reading of Bill No. 2021-2009. All Alderpersons present voted “Aye”. The vote was unanimous.  
**MOTION PASSED.**

**Bill No. 2021-2009**: An ordinance amending Chapter 105 of the Code of Ordinances of the City of Frontenac, Missouri, pertaining to the division of the city into wards.

Mayor Hatfield asked for a motion to approve Bill No. 2021-2009.

**MOTION**: Alderperson Griesedieck made a motion and Alderperson Millman seconded approval of Bill No. 2021-2009.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE**: Alderperson Warner, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson Kemper, “Aye”; Alderperson Mahadevan, “Aye”; Alderperson O’Brien “Aye”; and Alderperson Millman, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

**Bill No. 2021-2009 became Ordinance No. 2021-1960.**

4. **Bill No. 2021-2010**: An ordinance authorizing the mayor on behalf of the City of Frontenac, Missouri, to execute the Municipal Housing and Community Development Cooperation Supplement Agreement of 2021 with St. Louis County with regard to the Housing and Community Development Act of 1974 as amended.

Mr. Christensen stated the city is given \$20,000 from HUD through St Louis County. This will allow the city to allocate the money for the housing rehabilitation program. This authorizes the city to renew our application and to apply the funds to the public. A public hearing was held in June.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-2010.

**MOTION:** Alderperson Kemper made a motion and Alderperson O'Brien seconded for a second reading of Bill No. 2021-2010. All Alderpersons present voted "Aye". The vote was unanimous.  
**MOTION PASSED.**

**Bill No. 2021-2010:** An ordinance authorizing the mayor on behalf of the City of Frontenac, Missouri, to execute the Municipal Housing and Community Development Cooperation Supplement Agreement of 2021 with St. Louis County with regard to the Housing and Community Development Act of 1974 as amended.

Mayor Hatfield asked for a motion to approve Bill No. 2021-2010.

**MOTION:** Alderperson Griesedieck made a motion and Alderperson Kemper seconded approval of Bill No. 2021-2010.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Griesedieck, "Aye"; Alderperson Kemper, "Aye"; Alderperson O'Brien "Aye"; Alderperson Millman, "Aye"; Alderperson Mahadevan, "Aye"; and Alderperson Warner, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

**Bill No. 2021-2010 became Ordinance No. 2021-1961.**

J.

#### **EXECUTIVE SESSION FOR R.S. MO 610.021 (12) CONTRACT NEGOTIATIONS**

**MOTION:** Alderperson Griesedieck made a motion and Alderperson Kemper second to go into executive session for purposes of RSMO 610.021 (12) Contract Negotiations.

**ROLL CALL VOTE:** Alderperson Millman, "Aye"; Alderperson Mahadevan, "Aye"; Alderperson Kemper, "Aye"; Alderman Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Warner, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

Mayor Hatfield asked for a motion and second to adjourn the meeting.

#### **K. ADJOURNMENT**

**MOTION:** Alderperson Millman made motion and Alderperson O'Brien seconded the meeting be adjourned. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting was adjourned at 6:52 p.m.