

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON SEPTEMBER 29, 2021

The September 29, 2021 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:04 p.m. with Kate Hatfield, presiding. Alderpersons present were Brian Warner, Dan Kemper, Tom O'Brien, and Dan Millman.

Alderpersons Nalini Mahadevan and Jamie Griesedieck were absent.

Also, in attendance were City Administrator, Jaysen Christensen; City Attorney, Kevin O'Keefe; Police Chief, Mark Guttmann; Fire Chief, Marc Ulses; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett; and Building Commissioner, Jared Reid.

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Hatfield asked for a motion to approve the agenda.

MOTION: Alderperson Warner made a motion and Alderperson Kemper seconded to approve the meeting agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. PUBLIC HEARING

Discussion of setting property tax rates for 2021.

Finance Officer, Lea Ann Bennett stated that all rates — commercial, residential and personal property tax — were raised to \$1.00 effective for 2021 as a result of the property tax ballot measure approved by voters on August 3, 2021. Ms. Bennett stated that annual property tax revenues were projected to increase from \$1.4 million to \$3.3 million as a result of the rate increase.

Mayor Hatfield asked if anyone had any questions. There were none.

C. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

No public comments were made at this time.

D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

Alderman Warner asked what next steps should be taken to consider allowing archery hunting in Frontenac to help control the deer population. The Board asked City Attorney O’Keefe to explore a bill for the Board’s consideration that would allow a deer archery hunting program in Frontenac similar to Ladue’s program.

E. CITY STAFF’S REPORT

1. Building Commissioner

Mr. Reid introduced himself to the Board and provided updates on what the Building Department has been doing to improve service and efficiency including starting a tracking spreadsheet for permits, allowing certain applicants to begin work solely at their risk before a permit is issued in order to help them avoid costly delays, and turning over property maintenance issues to the Police Department.

2. Finance Officer

Ms. Bennett provided a brief status update on the annual audit. The City’s auditor, Sikich (formerly Hochschild, Bloom, and Company), are expected to present a report to the Ways and Means Committee and Board of Aldermen by December.

3. City Administrator

Mr. Christensen provided updates on a number of items including the Fall Festival, proposed North West End Park Community Improvement District, Geyer Road improvements, and noise complaints from a recent private party.

F. CONSENT AGENDA:

1. Minutes of August 17, 2021
2. Minutes of September 14, 2021
3. Warrant List August 1 – August 31, 2021

Mayor Hatfield asked for a motion to approve the consent agenda.

MOTION: Alderperson Warner made a motion and Alderperson Kemper seconded the approval of the consent agenda.

ROLL CALL VOTE: Alderperson Mahadevan, “Aye”; Alderperson Kemper, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Millman, “Aye”. All Alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

G. UNFINISHED BUSINESS

There was no unfinished business.

I. NEW BUSINESS:

1. **Bill No. 2021-2003:** An ordinance approving a cost of living adjustment for City employees in permanent positions as listed in this ordinance.

MOTION: Alderperson Warner made a motion and Alderperson Millman seconded for a second reading of Bill No. 2021-2003. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Bill No. 2021-2003: An ordinance approving a cost of living adjustment for City employees in permanent positions as listed in this ordinance.

Mayor Hatfield asked for a motion to approve Bill No. 2021-2003.

MOTION: Alderperson Warner made a motion and Alderperson Millman seconded approval of Bill No. 2021-2003.

Mayor Hatfield asked Mr. Christensen to call the roll.

ROLL CALL VOTE: Alderperson Millman, "Aye"; Alderperson Kemper, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Warner, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

2. **Bill No. 2021-2004:** An ordinance to confirm, ratify and approve the rate of tax to be assessed and collected for each one hundred dollars (\$100) of assessed valuation for the year 2021 for general municipal purposes.

MOTION: Alderperson Warner made a motion and Alderperson Kemper seconded for a second reading of Bill No. 2021-2004. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Bill No. 2021-2004: An ordinance to confirm, ratify and approve the rate of tax to be assessed and collected for each one hundred dollars (\$100) of assessed valuation for the year 2021 for general municipal purposes.

Mayor Hatfield asked for a motion to approve Bill No. 2021-2004.

MOTION: Alderperson Warner made a motion and Alderperson Millman seconded approval of Bill No. 2021-2004.

Mayor Hatfield asked Mr. Christensen to call the roll.

ROLL CALL VOTE: Alderperson Millman, “Aye”; Alderperson Kemper, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Warner, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

J. EXECUTIVE SESSION FOR R.S. MO 610.021 (1) LEGAL (3) PERSONNEL

MOTION: Alderperson Warner made a motion and Alderperson Kemper seconded to hold an executive session meeting at the conclusion of the regular meeting for the purposes of discussing legal matters and personnel matters in accordance with RSMo 610.021 (1) and (3) respectively.

Mayor Hatfield asked Mr. Christensen to call the roll.

ROLL CALL VOTE: Alderperson Millman, “Aye”; Alderperson Kemper, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Warner, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

K. ADJOURNMENT

Mayor Hatfield asked for a motion and second to adjourn the meeting.

MOTION: Alderperson Warner made motion and Alderperson Kemper seconded the meeting be adjourned. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

The meeting was adjourned at 6:51 p.m.