

# CITY OF FRONTENAC



## MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON JULY 20, 2021

The July 20, 2021 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:05 p.m. with Kate Hatfield, presiding. The Alderpersons present were Dan Kemper (in-person), Nalini Mahadevan (in-person), Tom O'Brien (in-person), and Dan Millman (in-person).

Alderperson Brian Warner and Jamie Griesedieck were absent.

Also, in attendance was City Administrator, Jaysen Christensen (in-person); City Clerk, Leesa Ross (in-person); City Attorney, Kevin O'Keefe (in-person); Police Chief, Mark Guttman (in person); Fire Chief, Marc Ulses (phone); Public Works Director, Jeff Wappelhorst (in-person); and Finance Officer, Lea Ann Bennett; Finance Officer (in-person).

The Pledge of Allegiance was stated.

### **A. MOTION TO APPROVE AGENDA**

Mayor Hatfield asked for a motion to approve tonight's agenda.

**MOTION:** Alderperson O'Brien made a motion and Alderperson Kemper seconded to approve the meeting agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

### **B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)**

No public comments were made at this time.

### **C. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS**

Mayor Hatfield stated she would like to make the following aldermanic appointments.

Alderperson Dan Millman to serve as President of the Board of Alderpersons and to serve as the aldermanic representative on the Ways & Means Committee.

Alderperson Tom O'Brien to serve as the aldermanic representative on the Planning & Zoning Commission.

Alderperson Dan Kemper to serve as the aldermanic representative on the Architectural Review Board.

Alderperson Jamie Griesedieck to serve as the aldermanic representative on the Public Works Commission.

Mayor Hatfield asked for a motion to approve her appointments.

**MOTION:** Alderperson Kemper made a motion and Alderperson O'Brien seconded the approval of the aldermanic appointments to the boards and commissions. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

**D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS**

There were no comments by the Board of Alderpersons members.

**E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES**

- |    |   |               |
|----|---|---------------|
| 1. | Planning & Zoning Commission:                   | None          |
| 2. | Ways & Means Committee:                         | June 15, 2021 |
| 3. | Public Works Commission:                        | None          |
| 4. | Building Commissioner<br>& Zoning Administrator | June 2021     |

Mayor Hatfield stated the above reports will stand as submitted.

**F. CITY STAFF'S REPORT**

1. City Clerk

Ms. Ross advised of the election on Tuesday, August 3. Polls will be open from 6 :00 a.m. to 7:00 p.m. Polling places are Frontenac City Hall for all residents with the exception of the residents who reside in the Kirkwood School District who vote at the Kirkwood Administration District Offices.

2. Fire Chief Report

Chief Ulses advised of a variant spike in the county. He said children and teens are getting infected, more in north county. He stated there may be universal mask wearing asked for all children who return to school. Currently there are no mask mandates but suggests that all people wear masks while out in close spaces, i.e., grocery stores.

3. Finance Officer

- June 2021 Financial Report

Ms. Bennett presented the financial report.

4. City Administrator

Mr. Christensen made no report.

**G. CONSENT AGENDA:**

1. Minutes – June 29, 2021
2. Warrant lists for June 1 – June 30, 2021
3. **Resolution No. 2021-468**: A resolution authorizing the purchase of body-worn cameras for the police department.
4. **Resolution No. 2021-469**: A resolution authorizing the mayor, on behalf of the City of Frontenac, Missouri, to enter into an agreement with Shockey Consulting Services, LLC, for planning and zoning work.

Mayor Hatfield asked for a motion to approve the consent agenda.

**MOTION**: Alderperson Millman made a motion and Alderperson Kemper seconded the approval of the consent agenda.

**ROLL CALL VOTE**: Alderperson Mahadevan, “Aye”; Alderperson Kemper, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Millman, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

**H. UNFINISHED BUSINESS**

There was no unfinished business.

**I. NEW BUSINESS:**

1. Referral to the Planning & Zoning Commission, Sprout Montessori West ‘s application for a conditional use permit to operate a child-care center to at Faith Des Peres Church, 11155 Clayton Road.

**MOTION**: Alderperson Millman made a motion and Alderperson Kemper seconded to forward the request for a conditional use permit for Sprout Montessori West to the Planning & Zoning Commission. All Alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

2. **Bill No. 2021-2000**: An ordinance amending Chapter 425 of the Code or Ordinances of the City of Frontenac, Missouri pertaining to tree preservation and landscape standards.

Mayor Hatfield advised of several edits in the previous tree preservation ordinance passed last month.

**MOTION**: Alderperson Kemper made a motion and Alderperson O’Brien seconded for a second reading of Bill No. 2021-2000. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

**Bill No. 2021-2000**: An ordinance amending Chapter 425 of the Code of Ordinances of the City of Frontenac, Missouri pertaining to tree preservation and landscape standards.

Mayor Hatfield asked for a motion to approve Bill No. 2021-2000.

**MOTION**: Alderperson Kemper made a motion and Alderperson Millman seconded approval of Bill No. 2021-2000.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE**: Alderperson Millman, Alderperson Kemper, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Mahadevan, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

**Bill No. 2021-2000 became Ordinance No. 2021-1953A.**

3. **Bill No. 2021-2001**: An ordinance to readopt Chapter 125 of the Code of Ordinances of the City of Frontenac, Missouri regarding conflicts of interest.

Mr. O'Keefe gave information on this bill. This is a provision to record conflicts of interest and to adopt the standards that we abide by. This ordinance must be adopted every other year., however we elect to adopt it each year.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-2001.

**MOTION**: Alderperson Kemper made a motion and Alderperson O'Brien seconded for a second reading of Bill No. 2021-2001. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

**Bill No. 2021-2001**: An ordinance to readopt Chapter 125 of the Code of Ordinances of the City of Frontenac, Missouri regarding conflicts of interest.

Mayor Hatfield asked for a motion to approve Bill No. 2021-2001.

**MOTION**: Alderperson Millman made a motion and Alderperson Kemper seconded approval of Bill No. 2021-2001.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE**: Alderperson Kemper, "Aye"; Alderperson O'Brien "Aye"; Alderperson Millman, "Aye"; and Alderperson Mahadevan, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 4-0.**

**Bill No. 2021-2001 became Ordinance No. 2021-1954.**

**J. ADJOURNMENT**

Mayor Hatfield asked for a motion and second to adjourn the meeting.

**MOTION:** Alderperson O'Brien made motion and Alderperson Millman seconded the meeting be adjourned. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting was adjourned at 6:22 p.m.