

# CITY OF FRONTENAC



## MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON JUNE 29, 2021

The June 29, 2021 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:45 p.m. with Kate Hatfield, presiding. The Alderpersons present were Dan Kemper, Tom O'Brien, and Dan Millman, (all participated in-person). Alderperson Nalini Mahadevan and Alderperson Jamie Griesedieck participated via video.

Alderperson Brian Warner was absent.

Also, in attendance was City Administrator, Jaysen Christensen (in-person); City Clerk, Leesa Ross (in-person); City Attorney, Kevin O'Keefe (in-person); Police Chief, Mark Guttmann (in person); Fire Chief, Marc Ulses (phone); Public Works Director, Jeff Wappelhorst (in-person); Finance Officer, Lea Ann Bennett; Finance Officer (in-person) and Building Commissioner and Zoning Administrator, Joseph Iliff (video).

The Pledge of Allegiance was stated.

### **A. MOTION TO APPROVE AGENDA**

Mayor Hatfield asked for a motion to approve tonight's agenda.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded to approve the meeting agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

### **B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)**

No public comments were made at this time.

### **C. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS**

#### 1. Appointments

Mayor Hatfield made the following appointments:

Board of Adjustment

Mr. Bob Dunaway and Mr. JR Mayer Jr., to five-year terms expiring in 2026.

Planning & Zoning Commission

Mr. Steve Taaffe to a four-year term expiring in 2025.  
Mr. Chris Hyams reappointed to a four-year term expiring in 2025.

Architecture Review Board

Mr. Kris Andersson reappointed to a three-year term expiring in 2024.

Ways & Means Committee

Mr. John Kennedy appointed to a two-year term expiring in 2023.  
Mr. Ken Marx reappointed to a two-year term expiring in 2023.  
Mr. Tim Sant appointed as Treasurer expiring in April 2023.

Public Works Commission

Mr. Jeff Christofferson was reappointed to a two-year term expiring in 2023.  
Mr. Rich Corey was reappointed to a two-year term expiring in 2023.  
Mr. Peter Newton was reappointed to a two-year term expiring in 2023.

**MOTION:** Alderperson Millman made a motion and Alderperson O’Brien to approve the mayor’s committee appointments listed above. All Alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

**D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS**

Alderperson O’Brien asked about the new Sprout School going into to Faith Des Peres Church. He asked is a new conditional use permit needed. Mr. Iliff stated he is looking into that now.

**E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES**

- |    |   |                  |
|----|---|------------------|
| 1. | Planning & Zoning Commission:                   | None             |
| 2. | Ways & Means Committee:                         | March – May 2021 |
| 3. | Public Works Commission:                        | None             |
| 4. | Building Commissioner<br>& Zoning Administrator | May 2021         |

Mayor Hatfield stated the above reports will stand as submitted.

## F. CITY STAFF'S REPORT

1. City Clerk

Ms. Ross had no report.

2. Finance Officer

- May 2021 Financial Report

Ms. Bennett presented the financial report.

3. City Administrator

- Comp Plan Review

Mr. Christensen gave an update on the upcoming Comp Plan Review.

- EDM contract for Deer Creek Flooding Study

Mr. Christensen stated effective July 1<sup>st</sup> the city will proceed with the Deer Creek Flooding Study. A grant was received in the amount of \$120,000, and the fee for the study is \$125,937. The study will take seven months to complete.

- Strategic Plan Update

Mr. Christensen stated memos were sent out on the Strategic Plan updates from the police, building, court and administration departments regarding the strategic priorities.

## G. CONSENT AGENDA:

1. Minutes – May 13, May 18 and May 26, 2021
2. Warrant lists for May 1 – May 31, 2021.
3. **Resolution No. 2021-461**: A resolution authorizing the mayor, on behalf of the City of Frontenac, Missouri, to enter into an agreement with Lochmueller Group for planning, design and construction management services for the Geyer Road Improvements Project, Phase II.
4. **Resolution No. 2021-462**: A resolution authorizing the mayor, on behalf of the City of Frontenac, Missouri, to enter into an agreement with Lochmueller Group for planning,

design and construction management services for the Geyer Road Improvements Project, Phase III.

5. **Resolution No. 2021-463**: A resolution authorizing the mayor to enter into an agreement to provide health, dental and vision insurance benefits for employees of the City of Frontenac, Missouri.
6. **Resolution No. 2021-464**: A resolution authorizing the mayor to enter into an agreement to provide property, public official liability, workers compensation, cyber liability, and commercial insurance policies for the City of Frontenac, Missouri.
7. **Resolution No. 2021-465**: A resolution authorizing the mayor to execute an extension to an existing contact with Hendel Lawncare for leaf vacuuming services within the City of Frontenac, Missouri.
8. **Liquor Licenses Renewals for 2021-2022**:
  1. Lorene Williams, c/o Bravo Brio Restaurants LLC dba Brio Tuscan Grille, 1601 S. Lindbergh Blvd. (Paid 5/3/2021)
  2. Jonathon Fogarty, c/o The Shack, 731 S. Lindbergh Blvd. (paid 5/19/2021)
  3. John Manzella, c/o LTF Club Operations Company, Inc., dba LifeTime Athletic, 2051 S. Lindbergh Blvd. (paid 5/21/2021)
  4. Cecily Hoffius, c/o Foodworks, Inc., dba Ces & Judy's Catering, 10440 German Blvd. (paid 5/24/2021)
  5. Lorene Williams, c/o Canyon Café, 1701 S. Lindbergh #2 (paid 5/26/2021)
  6. Terry Ward, c/o Frontenac Racquet Club Refreshment Corp, dba Frontenac Racquet Club, 10455 German Blvd. (paid 6/1/2021)
  7. Renee Bogdanos, c/o Kreis' Restaurant, 535 S. Lindbergh Blvd. (paid 6/8/2021)
  8. Troy Imler, c/o BrickTop's, 10342 Clayton Road (pa 6/10/2021)
  9. Michael Del Pietro, c/o MMMMMMDP LLC, dba Sugos Spaghetteria-Via Vino, 10419-10427 Clayton Road (paid 6/14/2021)
  10. Michael Hurley, c/o Uncle Julio's Mexican from Scratch, 2011 S. Lindbergh Blvd., (paid 6/17/2021).
  11. Frank Dyer, c/o Royal Flush Grilling, Inc., dba Grassi's, 10450 German Blvd. (paid 6/23/2021)
  12. Matthew A. Jacober, c/o Hilton St. Louis Frontenac Hotel, 1335 S. Lindbergh Blvd. (check is being processed)
  13. Stephen Mitchell, c/o Cinema Beverage Holding Company, dba Plaza Frontenac Lounge, 1701 S. Lindbergh (check is being processed)
  14. Murray Linden, c/o The Neiman Marcus Group, dba Neiman Marcus, 100 Plaza Frontenac (check is being processed)
  15. Ian Rockwell, c/o OSI/Flemings, LLC dba Flemings Prime Steakhouse & Wine Bar, 1855 S. Lindbergh Blvd.

Mayor Hatfield asked for a motion to approve the consent agenda.

**MOTION:** Alderperson Kemper made a motion and Alderperson Millman seconded the approval of the consent agenda.

**ROLL CALL VOTE:** Alderperson Mahadevan, "Aye"; Alderperson Kemper, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Griesedieck, "Aye"; and Alderperson Millman, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

#### **H. UNFINISHED BUSINESS**

There was no unfinished business.

#### **I. NEW BUSINESS:**

1. **Bill No. 2021-1995:** An ordinance approving the salary schedule for fiscal year 2021-2022 for city employees in permanent positions as listed in this ordinance and contingent on annual budget appropriation.

Mr. Christensen gave an update on this bill.

**MOTION:** Alderperson Kemper made a motion and Alderperson O'Brien seconded for a second reading of Bill No. 2021-1995. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

**Bill No. 2021-1995:** An ordinance approving the salary schedule for fiscal year 2021-2022 for city employees in permanent positions as listed in this ordinance and contingent on annual budget appropriation.

Mayor Hatfield asked for a motion to approve Bill No. 2021-1995.

**MOTION:** Alderperson Kemper made a motion and Alderperson Millman seconded approval of Bill No. 2021-1995.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Millman, Alderperson Griesedieck, "Aye"; Alderperson Kemper, "Aye"; Alderperson Mahadevan, "Aye"; and Alderperson O'Brien, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

#### **Bill No. 2021-1995 became Ordinance No. 2021-1949.**

2. **Bill No. 2021-1997:** An ordinance of the Board of Aldermen of the City of Frontenac, Missouri, authorizing the issuance of a series of bonds by the industrial development authority of the County of St. Louis, Missouri for benefit of the Lind-Litz Community Improvement District and

the Lind-Litz Transportation Development District; authorizing and approving certain financing documents relating thereto and the taking of certain actions in connection therewith.

Mr. Christensen gave information on this bill. Ms. Angela Oldham an attorney representing the Lind-Litz Districts was also present.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-1997.

**Bill No. 2021-1997:** An ordinance of the Board of Aldermen of the City of Frontenac, Missouri, authorizing the issuance if a series of bonds by the industrial development authority of the County of St. Louis, Missouri for benefit of the Lind-Litz Community Improvement District and the Lind-Litz Transportation Development District; authorizing and approving certain financing documents relating thereto and the taking of certain actions in connection therewith.

Mayor Hatfield asked for a motion to approve Bill No. 2021-1997.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded approval of Bill No. 2021-1997.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Kemper, "Aye"; Alderperson Mahadevan, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Millman, "Aye"; and Alderperson Griesedieck, "Aye". The vote was unanimous.

**MOTION PASSED by a vote of 5-0.**

**Bill No. 2021-1997 became Ordinance No. 2021-1950.**

3. **Resolution No. 2021-467:** A resolution authorizing the mayor, on behalf of the City of Frontenac, Missouri, to enter into an agreement with Lochmueller Group for on-call engineering services.

Mr. Christensen presented information on this bill.

Mayor Hatfield asked for a motion to approve Resolution No. 2021-467.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded approval of Resolution No. 2021-467.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Millman, "Aye"; Alderperson O'Brien, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson Mahadevan; "Aye"; and Alderperson Kemper, "Aye". The vote was unanimous.

**MOTION PASSED by a vote of 5-0.**

4. **Bill No. 2021-1996:** An ordinance authorizing the mayor of the City of Frontenac, Missouri to enter into an agreement with Central County E-911 Emergency Dispatch for fire and EMS dispatching services.

Mr. Christensen and Chief Ulses presented information on this bill.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-1996.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded for a second reading of Bill No. 2021-1996. All Alderpersons present voted “Aye”. The vote was unanimous.  
**MOTION PASSED.**

**Bill No. 2021-1996:** An ordinance authorizing the mayor of the City of Frontenac, Missouri to enter into an agreement with Central County E-911 Emergency Dispatch for fire and EMS dispatching services.

Mayor Hatfield asked for a motion to approve Bill No. 2021-1996.

**MOTION:** Alderperson Kemper made a motion and Alderperson O’Brien seconded approval of Bill No. 2021-1996.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Griesedieck, “Aye”; Alderperson Kemper, “Aye”; Alderperson Mahadevan, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Millman, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

**Bill No. 2021-1996 became Ordinance No. 2021-1951.**

5. **Resolution No. 2021-466:** A resolution authorizing the mayor, on behalf of the City of Frontenac, Missouri, to enter into an agreement with ESO for fire house reporting software.

Chief Ulses presented information on this resolution.

Mayor Hatfield asked for a motion to approve Resolution No. 2021-466.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded approval of Resolution No. 2021-466.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Mahadevan, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Griesedieck “Aye”; Alderperson Kemper, “Aye”; and Alderperson Millman, “Aye. The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

6. **Bill No. 2021-1999:** An ordinance amending Chapter 250 of the Code of Ordinances of the City of Frontenac, Missouri, pertaining to weeds, high grass or other vegetation.

Mr. Christensen gave background information on this bill and the process of how the city posts notices to properties. This bill streamlines processes.

Aldersperson Millman inquired as how the board can add or subtract to this list. Different types of noxious weeds were discussed.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-1999.

**MOTION:** Aldersperson Millman made a motion and Aldersperson Kemper seconded for a second reading of Bill No. 2021-1999. All Alderspersons present voted "Aye". The vote was unanimous.

**MOTION PASSED.**

**Bill No. 2021-1999:** An ordinance amending Chapter 250 of the Code of Ordinances of the City of Frontenac, Missouri, pertaining to weeds, high grass or other vegetation.

Mayor Hatfield asked for a motion to approve Bill No. 2021-1999.

**MOTION:** Aldersperson Kemper made a motion and Aldersperson O'Brien seconded approval of Bill No. 2021-1999.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Aldersperson O'Brien, "Aye"; Aldersperson Millman, "Aye"; Aldersperson Griesedieck "Aye"; Aldersperson Kemper, "Aye"; and Aldersperson Mahadevan, "Aye". The vote was unanimous.

**MOTION PASSED by a vote of 5-0.**

**Bill No. 2021-1999 became Ordinance No. 2021-1952.**

7. **Bill No. 2021-1998:** An ordinance amending Chapter 425 of the Code of Ordinances of the City of Frontenac, Missouri, pertaining to tree preservation and landscape standards.

Mr. Christensen stated this is a robust new regulation which adds specific regulations preserving trees and requiring a permit for removal of a grand tree or a certain number of other trees, and a tree replacement plan.

Aldersperson O'Brien stated there is a contradiction in Section 425.060, Section F, which states the amounts of both \$150 and \$250. Mayor Hatfield stated it was a typo and should read \$250.00. Aldersperson Millman stated on page 3, the definition of grand trees includes an ash tree but later it mentions "green ash and mountain ash" and stated the word "ash: should be removed in the definition of a grand tree.

Aldersperson O'Brien motioned And Aldersperson Millman seconded to amend Bill No. 2021-1998 to change Section 425.060, Section F to the amount of \$250 (Two Hundred Fifty Dollars) and to remove "ash" from the definition of a grand tree. All Alderspersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

Mayor Hatfield asked for a motion for a second reading of Bill No. 2021-1998 as amended.



**MOTION:** Alderperson O’Brien made a motion and Alderperson Millman seconded for a second reading of Bill No. 2021-1998 as amended. All Alderpersons present voted “Aye”. The vote was unanimous. **MOTION PASSED.**

**Bill No. 2021-1998:** An ordinance amending Chapter 425 of the Code of Ordinances of the City of Frontenac, Missouri, pertaining to tree preservation and landscape standards.

Mayor Hatfield asked for a motion to approve Bill No. 2021-1998 as amended.

**MOTION:** Alderperson Millman made a motion and Alderperson Kemper seconded approval of Bill No. 2021-1998 as amended.

Mayor Hatfield asked Ms. Ross to call the roll.

**ROLL CALL VOTE:** Alderperson Mahadevan, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; Alderperson Griesedieck, “Aye”; and Alderperson Kemper, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

**Bill No. 2021-1998 became Ordinance No. 2021-1953.**

8. Discussion Items:

- Yard Work Times

Mayor Hatfield asked about complaints from residents of construction or yard waste noise on the evenings and weekends. Mayor Hatfield said the real complaint was about power lawn equipment, which she believes is the biggest concern. There was discussion on other cities regulations on these subjects. Alderperson Millman stated this is really two issues, construction and yard equipment. The alderpersons decided to table this discussion to receive additional feedback.

- Chicken coop regulations

Mayor Hatfield said she has received complaints regarding tree houses and chicken coops which are tall and built near other neighbors’ homes. She said some chicken coops are as tall as eight feet and some tree houses are 20 feet off the ground. She said the city has regulations for screening generators, pool equipment and air conditioning units. Additional discussion ensued. Mayor Hatfield referred this issue to Mr. O’Keefe for research on these topics.

- Discussion of Proposition A Education

Mayor Hatfield stated she would like to discuss how we can legally advocate for Prop A. She stated a FAQ document is being put together for elected officials, employees, and subdivision trustees.

Chief Ulises stated the Delta variant is going strong outstate Missouri, and has been detected in St Louis County, which has a COVID-19 vaccination rate of 60%. Chief Ulises and Mayor Hatfield stated new masks mandates may be coming soon.

**J. EXECUTIVE SESSION FOR R.S. MO 610.021 (1) LEGAL (3) PERSONNEL**

**MOTION:** Alderperson O'Brien made a motion and Alderperson Kemper second to go into executive session for purposes of RSMO 610.021 (1) Legal (3) Personnel.

**ROLL CALL VOTE:** Alderperson O'Brien, "Aye"; Alderperson Kemper, "Aye"; Alderman Millman, "Aye"; Alderperson Griesedieck, "Aye"; and Alderperson Mahadevan, "Aye". The vote was unanimous.

**MOTION PASSED by a vote of 5-0.**

**K. ADJOURNMENT**

Mayor Hatfield asked for a motion and second to adjourn the meeting.

**MOTION:** Alderperson O'Brien made motion and Alderperson Millman seconded the meeting be adjourned. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting was adjourned at 7:24 p.m.