

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSON FEBRUARY 16, 2021

The February 16, 2021 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:03 p.m. with Kate Hatfield, presiding. The Alderpersons present were Dan Millman, Brian Warner, Nalini Mahadevan, Jamie Griesedieck, Dan Kemper, and Tom O'Brien. (All participated via video).

Also, in attendance was City Administrator, Jaysen Christensen (video); City Clerk, Leesa Ross (video); City Attorney, Kevin O'Keefe (video); Police Chief, Mark Guttmann (video); Fire Chief, Marc Ulses (phone); Public Works Director, Jeff Wappelhorst (phone); Finance Officer, Lea Ann Bennett (phone) and Building Commissioner and Zoning Administrator, Joseph Iliff (phone).

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AGENDA

Mayor Hatfield asked for a motion to approve tonight's agenda.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper seconded to approve the meeting agenda. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

There were no comments from the public.

C. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS

Mayor Hatfield recognized the public works department for their hard work on clearing the streets on Saturday and Sunday mornings.

Mayor Hatfield congratulated the following employees on work anniversaries:

Patrolman Jeremy Newton, 20 years of service
Firefighter/Paramedic Joseph Blackwell, 20 years of service
City Clerk Leesa Ross, 30 years of service

D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

There were no comments made at this time.

E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

- | | | |
|----|---|--------------|
| 1. | Planning & Zoning Commission: | None |
| 2. | Ways & Means Committee: | None |
| 3. | Public Works Commission: | None |
| 4. | Building Commissioner
& Zoning Administrator | January 2021 |

Mayor Hatfield stated the above reports will stand as submitted.

F. CITY STAFF'S REPORT

1. City Clerk

Ms. Ross had no comments at this time.

2. Finance Officer
 - January 2021 Financial Report

Ms. Bennett stated the January financials year to date were better than expected due to \$239,400, received in CARES Act funds. She said expenses are over budget by 1%, due to bond refunding fees, which amounted to \$51,000. She also stated sales tax is lagging behind as of February by 14% year to date. Alderperson Warner asked is the decline of sales tax due to timing or is it real. Ms. Bennett stated it looks to be real. She said the city budgeted revenues to be down 25% and currently they are down an additional 14%, down a total of 39%.

3. City Administrator

Mr. Christensen stated he was contacted by Simon Homes on the proposal to develop the B'nai El site. Simon Homes will apply for a planned development district for Westwood and Frontenac. He said this could happen as soon as next month. The development is for an 11-home proposal. Alderperson Mahadevan suggested the city wait on Westwood before we start. Mr. Christensen stated Mr. Simon intends to submit them both simultaneously. Mr. Iliff said our process could take three months, however Westwood does not have a Planning & Zoning Commission, and their process could happen more quickly.

G. CONSENT AGENDA:

January 19, 2021 regular meeting minutes and warrant lists for January 1 – January 31, 2021.

Mayor Hatfield asked for a motion to approve the consent agenda.

Mayor Hatfield suggested instead of summarizing a presentation that Ms. Ross just add the presenter's comments to the minutes. Mr. O'Keefe suggested action minutes opposed to a transcript. The Board of Alderpersons agreed.

MOTION: Alderperson Warner made a motion and Alderperson Griesedieck seconded the approval of the consent agenda.

ROLL CALL VOTE: Alderperson Mahadevan, "Aye"; Alderperson Kemper, "Aye"; Alderperson Warner, "Aye"; Alderperson Griesedieck, "Aye"; Alderperson O'Brien, "Aye"; and Alderperson Millman, "Aye". All Alderpersons present voted "Aye." The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

H. UNFINISHED BUSINESS

1. **Resolution No. 2021-448:** A resolution authorizing the Mayor on behalf of the City of Frontenac, Missouri, to enter into an agreement with ClearGov, Inc., for budget and financial transparency services.

Mayor Hatfield asked for a motion to remove Resolution 2021-448 from the table.

MOTION: Alderperson O'Brien made a motion and Alderperson Griesedieck seconded to remove Resolution No. 2021-448 from the table. All Alderpersons presented voted "Aye". The vote was unanimous. **MOTION PASSED.**

Alderperson Warner asked Mr. Christensen and Ms. Bennett was this product okay and questioned the purchase of the product, although staff was not given a raise. Mr. Christensen said it is a good product. Alderperson Warner said he had concerns of spending money when we are down in revenue. Mayor Hatfield states this software will help the city to improve transparency and said the total cost is \$6,000 and we have a six-million-dollar budget.

Mr. Christensen said he believes this is a good product. He also stated he wanted to clarify that the resolution stated the cost is \$6,870 however there is an additional \$2,400 one time set up fee. He advised he sent out an amended resolution prior to the meeting. Alderperson Mahadevan stated she was okay with the purchase if it would help the city staff. There was additional discussion.

Mr. O'Keefe stated there should be a motion to amend Resolution No. 2021-448 before its passage.

MOTION: Alderperson O'Brien made a motion and Alderperson Kemper made a second to amended Resolution No. 2021-448.

Mayor Hatfield asked for a motion for approval.

MOTION: Alderperson O'Brien made a motion and Alderperson Griesedieck made a second to approval Resolution No. 2021-448, as amended.

ROLL CALL VOTE: Alderperson Millman, “Aye”; Alderperson Warner, “Nay”; Alderperson Kemper, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Griesedieck, “Aye”; and Alderperson Mahadevan, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 5-1.**

I. NEW BUSINESS:

1. **Resolution No. 2021-453:** A resolution authorizing the purchase of body-armor vests for the police department.

Chief Guttman stated this request is for him to update the department’s body armor, which they are required to do, every five years. The cost is \$16,500, which is under the budgeted cost of \$17,500. The department received a grant for \$8,250, and the city’s portion will be \$8,250. The bid is part of the St. Louis County Police Department’s contract.

Mayor Hatfield asked for a motion to approve Resolution No. 2021-453.

MOTION: Alderperson Warner made a motion and Alderperson Kemper seconded approval of Resolution No. 2021-453.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Griesedieck, “Aye”; Alderperson Mahadevan, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Warner, “Aye”; Alderperson Kemper, “Aye”; and Alderperson Millman, “Aye. The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

2. **Resolution No. 2021-454:** A resolution authorizing the purchase of body-worn cameras for the police department.

Chief Guttman stated he had projected to purchase body cameras next fiscal year, but he applied for and received a grant, which will cover the cost of ten cameras. The city will have to pay a \$150 processing fee. Along with the purchase of the cameras they will need future funding of \$34,000 to implement the cameras. The city will have to pay the \$9,000, and then will get reimbursed.

Mayor Hatfield asked for a motion to approve Resolution No. 2021-454.

MOTION: Alderperson Millman made a motion and Alderperson Warner seconded approval of Resolution No. 2021-454.

Mayor Hatfield asked Ms. Ross to call the roll.

ROLL CALL VOTE: Alderperson Griesedieck, “Aye”; Alderperson Millman, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Warner, “Aye”; Alderperson Mahadevan; and Alderperson Kemper, “Aye”. The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

Mayor Hatfield stated she would like to request the Ways & Means Committee look at 1) the impact of the reserves and the salary of staff which were frozen this year; 2) look at the recommended reduction in the pay scale steps for both police and fire personnel, which was estimated to cost \$58,000, as recommended by both the police and fire departments; 3) look into the impact of our reserves for police and fire to go from the 60th percentile to the 90th percentile, and compare Frontenac with the cities of Des Peres, Town & County and Ladue. She said that the study will help the city see the impact on the reserves. She also asked for a comparison if the mid-county fire district was established and how the impact would affect the residents.

Aldersperson O'Brien stated it may be hard to compare Des Peres as their officers also serve as paramedics and EMTs and that Town & Country only has police and they are in a fire district. Mayor Hatfield asked that they also do a comparison with Creve Coeur and their impact, as they are also in a fire district.

J. EXECUTIVE SESSION FOR R.S. MO 610.021 (1) LEGAL

MOTION: Aldersperson O'Brien made a motion and Aldersperson Griesedieck second to go into executive session for purposes of RSMO 610.021 (1) Legal.

ROLL CALL VOTE: Aldersperson Griesedieck, "Aye"; Aldersperson O'Brien, "Aye"; Aldersperson Kemper, "Aye"; Aldersperson Warner, "Aye"; Aldersperson Mahadevan, "Aye"; and Aldersperson Millman, "Aye". The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

K. ADJOURNMENT

Mayor Hatfield asked for a motion and second to adjourn the meeting.

MOTION: Aldersperson O'Brien made motion and Aldersperson Griesedieck seconded the meeting be adjourned. All Alderspersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

The meeting was adjourned at 6:57 p.m.