

**ARCHITECTURAL REVIEW BOARD MINUTES**  
**September 3, 2020 Audio Meeting**

**Tom Erman called the meeting to order.**

**Roll Call: Virginia Eckhoff, absent, Tom Erman, present, Kris Anderson, absent, Alderman Kemper, absent.**

**Also present were Mayor Kate Hatfield, John Morgan, Building Commissioner and Zoning Administrator and Jon Jespersen, Building Inspector and Plan Reviewer.**

**Tom Erman moved to approve the agenda, second by Kris Anderson, motion passed.**

**Approval of the Minutes: Tom Erman moved to approve the minutes of August 27, 2020, second by Kris Anderson, motion passed.**

**New Business: No New Business**

**Old Business:**

- 1. 11311 Clayton Road: Request approval of a swimming pool and fence. This was continued from the August 27, 2020 meeting pending submittal of a landscaping plan for the entire property showing the species and installed sizes including the pool equipment screening. There was discussion regarding the overall landscaping plan and it looks good however the pool equipment was left off of the revised plan. Tom Erman stated that he would like to approve the pool and the new landscaping plan subject to submittal of the landscape screening being submitted for review and Mr. Erman so moved, second by Kris Anderson, motion passed.**
- 2. 18 Lynbrook: Request approval for the construction of a new home. This was continued from the August 27, 2020 meeting pending submittal of a landscaping plan. A complete landscaping plan was submitted for review. John Morgan stated that most of the new landscaping will be in the front with 12 existing trees remaining on the property. Tom Erman moved to approve the landscaping plan as submitted, second by Kris Anderson, motion passed.**

**There was some discussion on political signs and what is permitted and John Morgan explained the sign ordinance to the board. Political signs may be installed prior to an election but no specific start time is listed for putting them up but the signs must be removed within 10 days after the election. Mr. Morgan stated that it appears that political signs for the November election may go up 10 days after the August election.**

**Kris Anderson had previously inquired about maintenance of landscaping on the south side of Litzsinger. John Morgan stated that he did talk with Desco and Life Time Fitness regarding the maintenance of the landscaping on the south side of Litzsinger. Desco maintains the landscaping up to the Life Time Fitness property line and Life Time Fitness is responsible from that point on. The subdivision will maintain landscaping on their side of the entrance gate. Life Time Fitness was not aware of this and has added that to their landscaping contract.**

**The next regularly scheduled meeting will be September 10, 2020.**

**Being no further business, Tom Erman moved to adjourn, Kris Anderson second, motion passed.**