

# CITY OF FRONTENAC



MINUTES OF THE  
WAYS AND MEANS COMMITTEE  
CITY OF FRONTENAC MUNICIPAL COMPLEX  
WEDNESDAY, APRIL 19, 2023, 3:00 P.M.

## A. CALL TO ORDER

The April 19, 2023 meeting of the Ways and Means Committee of the City of Frontenac was called to order at 3:06 p.m.

Chairperson Sant called the meeting to order.

## B. ROLL CALL

Tim Sant  
John Kennedy  
Katie Dixon

Tom Mug  
Ken Marx  
Emily Arneson (ex-officio)

Mayor Hatfield was also present.

City Administrator, Jaysen Christensen stated a quorum was present.

Also in attendance was Finance Officer, Lea Ann Bennett.

Absent: Warren Winer, Alderperson Millman

## C. VOTE TO APPROVE AGENDA

Chairperson Sant requested a motion to approve the agenda.

Mr. Marx made a motion and Mr. Kennedy made a second to the motion, to approve the April 19, 2023 agenda. All voting members presented voted in the affirmative. **MOTION PASSED.**

## D. APPROVE MINUTES

Chairperson Sant asked for a motion to approve the February 15, 2023 meeting minutes.

**MOTION:** Mr. Mug made a motion and Mr. Marx made a second to the motion to approval of the two sets of meeting minutes. All voting members present voted in the affirmative. **MOTION PASSED.**

## E. CITY ADMINISTRATOR REPORT

Mr. Christensen gave an update on the process to update the City's comprehensive land-use plan, which is planned to be presented in a public hearing at the May 3, 2023 Planning and Zoning Commission meeting.

#### **F. PUBLIC FORUM**

No comments at this time.

#### **G. COMMENTS BY COMMITTEE MEMBERS**

No comments by committee members at this time.

#### **H. CHAIR'S COMMENTS**

No comments were made by Mr. Sant at this time.

#### **I. REVIEW OF FINANCIAL REPORTS**

Ms. Bennett provided an overview of the February and March 2023 financial reports. It was pointed out that year-to-date revenue is down approximately \$300,000 from the previous year YTD, which is primarily due to the ARPA revenue received in the previous year.

#### **J. OLD BUSINESS**

##### **✦ Unrestricted Cash**

- Ms. Bennett stated that restricted cash is almost \$2 mil over what it was on 06/30/22. The City is in a good cash position at this time.

##### **✦ Sales Tax Trends**

- Ms. Bennett stated that sales tax is up over \$366,000 from the previous year and over \$633,000 from budget. Ms. Bennett stated that she was reviewing a software tool (Power Bi) that would automate much of the sales tax analysis that is currently done manually.

##### **✦ Investment Update**

- Ms. Bennett stated that the City will continue to move its money market funds to MOSIP to take advantage of the higher interest returns. The funds invested at this time (\$5 mil) are for a 180-day term at 5.0%

## ❖ Phone Tax Settlement Update

- Mr. Christensen stated that the City has been advised that Charter has agreed to remit the judgment amounts with interest through April 30, 2023, to Frontenac and other cities in the class-action lawsuit by no later than April 30, 2023. Charter has said it intends to petition the United States Supreme Court for a writ of certiorari by the June 5, 2023 deadline. If the Supreme Court grants the petition and the case is eventually decided in Charter's favor, Charter may claim a right to recover payments to the extent they exceeded the final amount determined to be owed by Charter, if any. No court has evaluated or made a determination regarding the merits of Charter's position on recoupment in this case.

## K. NEW BUSINESS

### ❖ Budget Discussion & Timeline

- Alderman Millman, Mr. Mug, Mr. Marx, and Mr. Kennedy were selected to serve on the Revenue Subcommittee for the preparation of the FY23-24 draft budget to meet at 3:00 p.m. on Friday, April 28, 2023. A brief discussion was held to gauge opinions on how sales tax revenue was expected to trend in FY23-24. The consensus was to stay conservative and project a flat trend due to market conditions and potential state legislation that would have a negative impact on municipal sales tax revenues if passed.
- Chairman Sant, Mr. Winer, Ms. Dixon, and Ms. Arneson were selected to serve on the Expenditure Subcommittee.
- It was discussed that a joint Ways & Means Committee and Board of Aldermen workshop would be held at 5:00 p.m. on Tuesday, May 30, 2023 to review the budget together before the budget is considered for adoption by the Board of Aldermen in its regular meeting later that evening.

## L. SCHEDULED DATE FOR NEXT MEETING

The next meeting date will be at 3:00 p.m., Wednesday, May 17, 2023.

## M. ADJOURNMENT

**MOTION:** Mr. Mug made a motion to adjourn the meeting, and Mr. Marx made a second to the motion. The motion carried unanimously. **MOTION PASSED.**

The meeting adjourned at 4:02 p.m.